

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services Co. Ltd
at 4:00 p.m. on Thursday June 12, 2014

PRESENT

Monique Jeffrey
Bertha Zacharias
Larry Stickel
Dale Kent
Brian Bunbury
Richard Ekman
Richard Preston
Brad Neilson
Gary Peers
Chad Van Dam
Ron Corbiell
Warren Wise
Leah Smith
Vanessa Vander Meer
Bob Gainer
Dennis Kuiken
Sandra Kulyk
Mark Stannard
Paul Salvatore
Cindy Woods
Tami Olds
Kim Neill
Carl Peterson
Val Warnock
Barrie Hoover
Charmain Snell
Jennifer Jabs

REPRESENTING

Village of Consort
Village of Veteran
Town of Hanna
Village of Halkirk
County of Paintearth No. 18
Village of Carbon
Town of Hanna
M.D. of Acadia No. 34
M.D. of Acadia No. 34
Village of Empress
Village of Standard
Village of Beiseker
Village of Rockyford
Village of Linden
Special Area No. 2
Village of Acme
Town of Coronation
Town of Coronation
Town of Drumheller
Safety Codes, Town of Drumheller
Village of Cereal
Town of Hanna
Town of Trochu
Town of Trochu
Starland County
Town of Oyen
Director MGA Review, Alberta
Municipal Affairs

ABSENT

Tony Nichols
Calvin Ward
Sharel Shoff
Tim Muir
Laura Cawiezel
Dennis Punter
Travis Foot
Lawrence Letniak
Jerry Wipf
Robert D. Blagen

REPRESENTING

Town of Castor
Village of Consort
Town of Drumheller
Village of Hussar
Village of Munson
Town of Oyen
Special Area No. 3
Special Area No. 4
Village of Veteran
Village of Youngstown

STAFF

Brad Wiebe, Chief Executive Officer/Director of Planning
Garry Wilson, Subdivision Planner
Justin Hill, GIS Coordinator
Michele Buchwitz, GIS Technician
Jaiden Henry, Planning Intern
Kari Bott, Executive Assistant

Barrie Hoover, the Agency's Chairman, called the meeting to order at 4:00 p.m.

1. Introductions

Barrie Hoover welcomed all members and thanked them for attending. Round table introductions were made.

2. Approval of AGM Agenda

MOTION BY: Brian Bunberry, County of Paintearth No. 18
 "That the June 12, 2014 agenda be accepted as presented."
CARRIED

3. Approval of November 6, 2013 Full Membership Meeting Minutes

MOTION BY: Larry Stickel, Town of Hanna
 "That the minutes of the November 6, 2013 Full Membership Meeting be approved."
CARRIED

4. Business Arising from the Minutes

No business arising.

5. Activity Review

- i) **Safety Codes/Building Activity** – Cindy Woods provided an information update of the 2014 building permit activity in the Palliser region, and reported on the effects of a late spring start but indicated that activity is beginning to increase.
- ii) **Planning Activity** - Brad Wiebe reviewed the Planning Policy Work Plan and outlined the ongoing projects from 2013 as well as the projects currently being reviewed in 2014 for the Town of Drumheller and the Villages of Munson, Veteran, Youngstown, Rockyford and Acme.
- iii) **Subdivision Activity** – Garry Wilson provided the members with a detailed subdivision activity update and was pleased to indicate a 55% increase in applications for the first half of the year.
- iv) **GIS/MAPPING ACTIVITY/PRISM** – Justin Hill reported that Palliser's GIS department has been busy with the continued development of the Webmap and the addition of the cemetery mapping. The phase 2 grant application was recently approved and the aerial photography flights were flown in May. Justin displayed a sample of the draft images received and indicated that Palliser will be acquiring ortho-oblique images as well, which will provide 45 degree angle imagery from each quadrant north, east, south and west.

6. Introduction of the Municipal Internship Land Use Planner – Jaiden Henry

Barrie Hoover introduced Palliser's most recent employee, Municipal Internship Planner, Jaiden Henry. Jaiden provided a summary of her educational experiences, the internship program and her role at Palliser.

Monica Faupel of Endeavor Chartered Accountants entered the meeting at 4:35 pm.

7. Financial Reports – 2013 Audit Report – Monica Faupel, Endeavor Chartered Accountants -

Monica Faupel reviewed the results of the 2013 audit as per the attached financial report. Monica was pleased to report that there were healthy funds in the organization at year end. The safety code's deferred revenue was reduced as permits were closed more quickly during 2013.

Monica Faupel of Endeavor Chartered Accountants exited the meeting at 4:50 pm.

8. MGA Review Presentation – Jennifer Jabs, Director MGA Review, Alberta Municipal Affairs

Jennifer Jabs presented a power point outlining the preparation required for reviewing the Municipal Government Act, subsequent public consultation, drafting of new legislation and forming policies. Sessions were organized for engaging with Albertans over 3 days in each of 11 locations and centered on Governance & Administration, Assessment & Taxation, and Planning & Development. With over 1500 participants, and the additional submitted written submissions, Jennifer indicated that they had received a good response to the review. Alberta Municipal Affairs will compile the results and begin introducing legislation by Spring 2015.

Jennifer answered questions and addressed concerns regarding the aggressive timelines for engagement and policy work, and encouraged anyone wishing to provide feedback to Alberta Municipal Affairs to do so before June 13/14.

9. General Discussion - none

Door prize winners: Brad Neilson, Brian Bunbury, and Barrie Hoover.

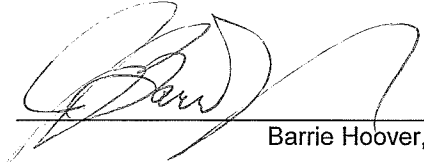
10. Next Meeting – November 2014; date to be announced.

11. Adjournment: 5:30 pm


MOTION BY: Brian Bunbury
"That the June general meeting be adjourned."

CARRIED

Barrie Hoover invited everyone for the meal and socializing following the meeting.



Barrie Hoover, Chairman



Brad Wiebe, Recording Secretary