

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services Co. Ltd
at 4:00 p.m. on Thursday June 16, 2016

PRESENT

Brent Williams
Bradley Neilson
Dennis Kuiken
Warren Wise
Guss Nash
Margaret McClarty
Sandra Kulyk
Yvon Fournier
Kristy Olineck
Bill Wulff
Sharel Shoff
Paul Salvatore
Linda Taylor
Chad Van Dam
Dale Kent
Sherry Jamieson
Doris Cordel
Larry Stichel
Richard Preston
Kim Neill
Adrian Mohl
Blaine Peterson
Vanessa Van der Meer
Joanne Weller
Thomas Tracy
Charmain Snell
Brian Bunbury
Tarolyn Aaserud
Leah Smith
Bob Gainer
Lawrence Letniak
Trent Caskey
J. Barrie Hoover
Val Warnock

REPRESENTING

MD of Acadia No. 34
MD of Acadia No. 34
Village of Acme
Village of Beiseker
Village of Carbon
Village of Carbon
Town of Coronation
Village of Delia
Village of Delia
Village of Delia
Town of Drumheller
Town of Drumheller
Town of Drumheller
Village of Empress
Village of Halkirk
Village of Halkirk
Village of Halkirk
Town of Hanna
Town of Hanna
Town of Hanna
Town of Hanna
Village of Hussar
Village of Linden
Village of Linden
Town of Oyen
Town of Oyen
County of Paintearth No. 18
County of Paintearth No. 18
Village of Rockyford
Special Area No. 2
Special Area No. 4
Special Areas Board
Starland County
Town of Trochu

Jerry Wipf
Robert D. Blagen
Derek Emmett
Jason Buttals, Brownlee LLP

Village of Veteran
Village of Youngstown
Acme/Trochu Bylaw Officer
Guest Speaker

ABSENT

Lonny Nelner
Tami Olds
Calvin Ward
Mark Stannard
Tim Muir
Dave McLeod
Laura Cawiezel
Travis Foot
Martin Gauthier

REPRESENTING

Town of Castor
Village of Cereal
Village of Consort
Town of Coronation
Village of Hussar
Village of Morrin
Village of Munson
Special Area No. 3
Village of Standard

STAFF

Cynthia Cvik, Chief Executive Officer/Director of Planning
Garry Wilson, Subdivision Planner
Scott McCullough, GIS Technician
Kari Bott, Executive Assistant

Barrie Hoover, the Agency’s Chairman, called the meeting to order at 4:20 p.m.

1. Welcome & Introductions

Barrie Hoover welcomed all members and thanked them for attending. Round table introductions were made.

2. Approval of AGM Agenda

MOTION BY: Vanessa Van der Meer, Village of Linden

“That the June 16, 2016 agenda be accepted as presented.”

CARRIED

3. Approval of November 24, 2015 Full Membership Meeting Minutes

MOTION BY: Guss Nash, Village of Carbon

"That the minutes of the November 24, 2015 Full Membership meeting be approved."

CARRIED

4. Business Arising - none

5. 2015 Financial Audit – Monica Faupel, Endeavor Chartered Accountants

Monica reviewed the 2015 financial statements and addressed questions.

Monica Faupel left the meeting at 4:30pm.

6. Activity Review and Update:

- i) **Safety Codes/Building Activity** – Linda Taylor, Palliser's Safety Codes Clerk provided an update of the permitting activity to date. The 2016 construction value and number of permits to date is down from last year with fewer large projects being undertaken this year. Linda encouraged the municipalities to refer to the E-site program through Municipal Affairs for the most up to date information available for tracking and scheduling permit related activities.

- ii) **Planning, Subdivision & GIS/Mapping Activity** – Cynthia Cvik, Palliser's CEO reported on the upcoming MGA Bill 21 changes that are expected to be legislated, and the impact upon the member municipalities. Cynthia reminded the municipalities to inform Palliser of rezoning changes in order to keep the webmap as current as possible. She also reminded them that an RFP for Safety Code permitting services will be issued and as part of the process, we require that all of the municipal agreements are signed and returned to our office.

7. New Business – Jason Buttals, Brownlee LLP

Jason introduced himself and provided a power point presentation regarding municipal bylaw enforcement. Following the presentation he answered questions and offered to provide the power point to anyone interested in having a copy for future information purposes.

8. General Discussion – Door prize winners

Barrie Hoover, Larry Stickel, Kristy Olineck and Jerry Wipf.

9. Next Meeting – November 2016

10. Adjournment - 5:35 pm

MOTION BY: Dale Kent

“That the June general meeting be adjourned.”

CARRIED

Barrie Hoover invited everyone to attend the meal following the meeting.



Barrie Hoover, Chairman



Kari Bott, Recording Secretary