

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services Co. Ltd
at 4:00 p.m. on Tuesday June 25th, 2013

PRESENT

Mr. Annon Hovde, Chairman
Dr. John Kaster
Mr. Dale Kent
Mr. Tony Nibourg
Mr. Barrie Hoover
Ms. Lois Bedwell
Mr. Hermann Minderlein
Mr. Don Cuthill
Ms. Shirley Buyer
Mr. Gary Peers
Mr. Robert Blagen
Mr. Dennis Filipenko
Mrs. Caroline Siverson
Mr. Bruce Kaufman
Mr. Norman Storch
Mr. Kim Neill
Ms. Sandra Kulyk
Mr. Dylan Bullick
Ms. Cindy Woods
Ms. Linda Taylor

REPRESENTING

Village of Linden
Town of Hanna
Village of Halkirk
County of Paintearth No. 18
Starland County
Town of Oyen
Town of Oyen
Village of Standard
Village of Carbon
M.D. of Acadia No. 34
Village of Youngstown
Town of Castor
Village of Delia
Village of Hussar
Special Area No. 2
Town of Hanna
Town of Coronation
Town of Coronation
Safety Codes, Town of Drumheller
Safety Codes, Town of Drumheller

ABSENT

Mr. Vince Grudecki
Mr. Dennis Kuiken
Mr. Fred Walters
Ms. Tami Olds
Mr. Gerald Rehman
Mr. Dennis Thordarson
Ms. Sharel Shoff
Mr. Chad Van Dam
Mr. Lloyd Hodge
Mr. Steve Hayes
Ms. Leah Smith
Mr. Kevin Wilson
Mr. Lawrence Letniak
Mr. Chris Reeds
Ms. Janice Allison

REPRESENTING

M.D. of Acadia No. 34
Village of Acme
Village of Beiseker
Village of Cereal
Village of Consort
Village of Delia
Town of Drumheller
Village of Empress
Village of Morrin
Village of Munson
Village of Rockyford
Special Area No. 3
Special Area No. 4
Town of Trochu
Village of Veteran

STAFF

Mr. Brad Wiebe, Chief Executive Officer/Director of Planning
Mrs. Kari Bott, Executive Assistant
Mr. Garry Wilson, Subdivision Planner
Mr. Justin Hill, GIS Coordinator
Mrs. Michele Buchwitz, Planning Technician

Mr. Annon Hovde, the Agency's Chairperson, called the meeting to order at 4:00 p.m.

1. Introductions & Chairman's Message

Mr. Annon Hovde welcomed all members, thanked them for attending and reported on 2013 PRMS activities. Round table introductions were made.

2. Approval of AGM Agenda

MOTION BY: Mrs. Caroline Siverson
 "That the June 25, 2013 agenda be accepted as presented."
CARRIED

3. Approval of November 7th, 2012 Full Membership Meeting Minutes

MOTION BY: Ms. Shirley Buyer
 "That the minutes of the November 7th, 2012 Full Membership Meeting be approved as circulated."
CARRIED

4. Business Arising from the Minutes

No business arising.

5. Activity Review

- i) **Safety Codes/Building Activity** – Ms. Cindy Woods provided information on the 2013 activity to date and indicated a slight increase from the 49% increase experienced in 2012.

MOTION BY: Dr. John Kaster
 "That the Safety Codes/Building Activity Report be accepted as presented."
CARRIED

- ii) **Planning Activity** - Mr. Brad Wiebe reviewed the 2013 Planning activity report (as attached); indicating the completed projects, scheduled projects and the carry-over from 2012. He reminded those present that PRMS planners are available to attend Municipal Planning Commission/Council meetings and to contact PRMS with any inquiries about land use amendment requirements.

MOTION BY: Mr. Dale Kent
 "That the Planning Activity Report be approved as presented."
CARRIED

- iii) **Subdivision Activity** – Mr. Garry Wilson presented the report on subdivision activity (as per attached) indicating a 37% decrease in subdivision applications to date, but is optimistic that activity will increase as the weather improves.

MOTION BY: Mr. Norman Storch
 "The Subdivision Activity Report be approved as presented."
CARRIED

- iv) **GIS/MAPPING ACTIVITY/PRISM** – Mr. Justin Hill presented the GIS Technical report (as per attached) and advised that PRMS has been very busy as progress continues in several key GIS areas. A Regional Collaboration grant application was recently made to acquire updated

aerial imagery for the entire Palliser region. The GIS department has been cleaning and verifying the data of each of our members for internal mapping purposes and for the PRISM website. The PRISM online GIS project is in its final stages of completion with plans to go live in July. A meeting and training session will be held later in the year to review the online GIS uses and functionality.

MOTION BY: Mr. Herman Minderlein
 "To accept the GIS/MAPPING ACTIVITY/PRISM Report as presented."

CARRIED

6. 2012 Financial Audit Report – Monica Faupel, Endeavor Chartered Accountants

The 2012 Audit Review was presented and questions were answered regarding Safety Codes deferred revenue, Regional Collaboration grant monies, revenue over expenditures and the amortization of assets.

MOTION BY: Mr. Norman Storch

"To accept the 2012 Audit Review as presented by Endeavor Chartered Accountants."

CARRIED

7. PRISM WEB BASED GIS DEVELOPMENT PRESENTATION –

Mr. Justin Hill provided a visual presentation of the online GIS project and the capabilities developed to date. Justin answered questions and provided examples of the many public and internal features that will be available when the www.palliserwebmap.ca site goes live.

8. Next Meeting – November 2013; date to be announced.

9. Other

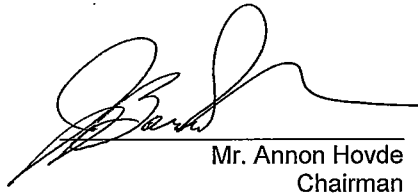
Door prize winners: Annon Hovde, Sandra Kulyk, John Kaster, Robert Blagen.

10. Adjournment: 5:55 pm

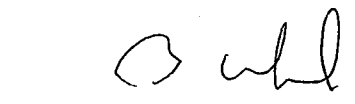
MOTION BY: Mr. Annon Hovde
 "The meeting is now adjourned."

CARRIED

Chairman Annon Hovde invited everyone for the meal and socializing following the meeting.



Mr. Annon Hovde
 Chairman



Mr. Brad Wiebe
 Recording Secretary