

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services Co. Ltd
at 4:00 p.m. on Wednesday November 9, 2016

PRESENT

Brent Williams
Dennis Kuiken
Catherine Murray
Warren Wise
Lonny Nelner
Sandi Jackson
Quinton Flint
Mark Stannard
Sandra Kulyk
Yvon Fournier
Mark Nikota
Sharel Shoff
Paul Salvatore
Dale Kent
Larry Stickel
Richard Preston
Blaine Peterson
Vanessa Van der Meer
Brian Bunbury
George Glazier
Todd Pawsey
Jordon Christianson
J. Barrie Hoover
Ross Rawluysyk
Ed Stephan
Carl Peterson
Pat Gorcak
Robert D. Blagen
Jordan Webber

REPRESENTING

MD of Acadia No. 34
Village of Acme
Village of Acme
Village of Beiseker
Town of Castor
Town of Castor
Town of Consort
Town of Coronation
Town of Coronation
Village of Delia
Village of Delia
Town of Drumheller
Town of Drumheller
Village of Halkirk
Town of Hanna
Town of Hanna
Village of Hussar
Village of Linden
County of Paintearth No. 18
County of Paintearth No. 18
County of Paintearth No. 18
Special Areas Board
Starland County
Starland County
Town of Trochu
Town of Trochu
Village of Veteran
Village of Youngstown
Guest Speaker; Economic
Development Starland County

ABSENT

Bradley Neilson
Guss Nash
Tami Olds
Calvin Ward

REPRESENTING

MD of Acadia No. 34
Village of Carbon
Village of Cereal
Village of Consort

Chad Van Dam	Village of Empress
Tim Muir	Village of Hussar
Dave McLeod	Village of Morrin
Laura Cawiezel	Village of Munson
Thomas Tracy	Town of Oyen
Leah Smith	Village of Rockyford
Bob Gainer	Special Area No. 2
Travis Foot	Special Area No. 3
Lawrence Letniak	Special Area No. 4
Martin Gauthier	Village of Standard

STAFF

Cynthia Cvik, Chief Executive Officer/Director of Planning
 Justin Hill, GIS Coordinator
 Garry Wilson, Subdivision Planner
 Scott McCullough, GIS Technician
 Kari Bott, Executive Assistant

Barrie Hoover, the Agency's Chairman, called the meeting to order at 4:05 p.m.

1. Welcome & Introductions

Barrie Hoover welcomed all members and thanked them for attending. Round table introductions were made.

2. Approval of AGM Agenda

MOTION BY: Yvon Fournier, Village of Delia
 "That the November 9, 2016 agenda be accepted as presented."
CARRIED

3. Approval of June 16, 2016 Full Membership Meeting Minutes

Dennis Kuiken, Village of Acme noted a correction required in the adjournment of the meeting to read "That the *June* general meeting be adjourned."

MOTION BY: Vanessa Van der Meer, Village of Linden
 "That the minutes of the June 16, 2016 Full Membership meeting be adopted as amended."
CARRIED

4. Business Arising - none

5. Activity Review and Update:

- i) **Safety Codes/Building Activity** – Paul Salvatore, Town of Drumheller provided an update of the region’s permitting activity to date. The 2016 construction value and number of permits to date is down from last year with 259 permits issued from January – October totaling a project value of \$28,760,278. This is a decrease from the 283 permits sold with a value of \$43,309,365. during January – October of 2015.
- ii) **Planning, Subdivision & GIS/Mapping Activity** – Cynthia Cvik, PRMS CEO/Director of Planning reminded those in attendance to read the November report for Palliser’s activity. Cynthia advised that in preparation for the requirements of the Bill 21 legislation, municipalities should begin documenting by listing their adopted plans on their websites. Cynthia has spent considerable time searching the internet and will provide information to anyone who is interested.

- 6. 2017 Budget** – Cynthia Cvik, CEO/Director of Planning presented the 2017 Budget and 2017 Requisition spreadsheets as reviewed by the PRMS Board of Directors at a board meeting held on October 19, 2016, and recommended for ratification by the full membership. Cynthia explained that as there were no documented records of how the previous years’ requisition splits were determined, PRMS has returned to the original funding formula as defined in PRMS’ Master Agreement. Ross Rawlusyk, CAO of Starland County advised that he developed the formula in 1995 and was able to provide information to those members in attendance of how the formula was determined. Ross admitted that through the years the formula was modified to reflect a more balanced distribution among shareholders. Discussion ensued and Vanessa Van Der Meer stated that the Village of Linden would not pay their 2017 requisition amount as calculated. Sharel Shoff stated that due to the current economic hardships the Town of Drumheller would not pay their 2017 requisition amount. Paul Salvatore, Town of Drumheller suggested a 2% increase from the 2016 requisition amounts for 2017, and for Palliser Regional Municipal Services to form a committee to develop a new formula for requisition funding.

MOTION BY: Sharel Shoff, Town of Drumheller

“That the voting members of the municipal shareholders of Palliser Regional Municipal Services approve the 2017 Budget and a 2% requisition increase from the 2016 requisition amount for the member municipalities in 2017.”

CARRIED

MOTION BY: Larry Stickel, Town of Hanna

“That a committee be struck comprised of 2 rural delegates and 2 urban delegates, to explore funding requisition options for submittal to the spring 2017 annual general meeting for review and discussion.”

CARRIED

NOMINATIONS TO FORM A COMMITTEE were made as follows;

Sharel Shoff, Town of Drumheller nominated Paul Salvatore, Director of Community Services Town of Drumheller

Vanessa Van der Meer, Village of Linden nominated Carl Peterson, CAO Town of Trochu

George Glazier, County of Paintearth No. 18 nominated Ross Rawlusyk, CAO Starland County

Barrie Hoover, Starland County nominated Jordon Christianson, Chairman Special Areas Board

Committee Members; Paul Salvatore, Director Community Services Town of Drumheller, Carl Peterson, CAO Town of Trochu, Ross Rawlusyk, CAO Starland County, Jordon Christianson, Chairman Special Areas Board

7. Election of Board of Directors

- a) *Two acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller and the Town of Hanna.*

Sharel Shoff represents the Town of Drumheller on the PRMS Board of Directors.

Larry Stickel represents the Town of Hanna on the PRMS Board of Directors.

- b) *Two acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and County of Paintearth No. 18*

Lawrence Letniak represents the Special Areas Board on the PRMS Board of Directors.

Brian Bunbury represents the County of Paintearth No. 18 on the PRMS Board of Directors.

c) *Three other representatives elected by the shareholders:*

Sharel Shoff nominated Barrie Hoover of Starland County as a representative on the PRMS Board of Directors. Barrie Hoover agreed to let his name stand.

Dennis Kuiken nominated Vanessa Van der Meer of the Village of Linden as a representative on the PRMS Board of Directors. Vanessa Van der Meer agreed to let her name stand.

Barrie Hoover nominated Dale Kent of the Village of Halkirk as a representative on the PRMS Board of Directors. Dale Kent agreed to let his name stand.

MOTION BY: Mark Stannard
"There being no further nominations; nominations cease."

CARRIED UNANIMOUSLY.

The Board of Directors for 2016- 2017 consists of Sharel Shoff (Town of Drumheller), Larry Stickel (Town of Hanna), Lawrence Letniak (Special Areas Board), Brian Bunbury (County of Paintearth No. 18), Vanessa Van der Meer (Village of Linden), Barrie Hoover (Starland County) and Dale Kent (Village of Halkirk).

Barrie Hoover requested that the newly elected board meet for an organizational meeting at the conclusion of the annual general meeting.

8. **Solar Futures in Our Community** – presentation Jordan Webber, Economic Development Starland County

9. **Next Meeting** - June 2017

10. Adjournment - 5:20 pm

MOTION BY: Larry Stickel

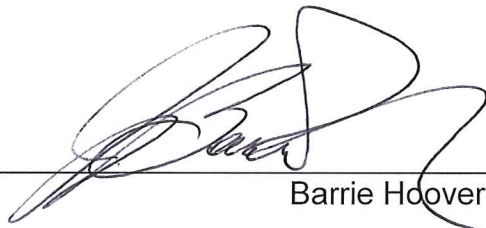
“That the November general meeting be adjourned.”

CARRIED

Door prize winners

Paul Salvatore, Richard Preston, Dennis Kuiken, Ross Rawlusk.

Barrie Hoover invited everyone to attend the meal following the meeting.



Barrie Hoover, Chairman



Cynthia Cvik, CEO/Director of Planning