

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services Co. Ltd
at 4:00 p.m. on Wednesday November 26th, 2014

PRESENT

Bob Gainer
Larry Stickel
Monique Jeffrey
Calvin Ward
Lawrence Letniak
Robert D. Blagen
Dennis Kuiken
Dale Kent
Richard Ekman
Bradley Neilson
Gary Peers
Warren Wise
Dennis Punter
Tami Olds
Charmain Snell
Chad Van Dam
Val Warnock
Cindy Woods
Yvon Fournier
Tim Muir
Janis Siemens
Doug Siemens
Sharel Shoff
J. Barrie Hoover
Brian Bunbury
Tony Nichols
Sandi Jackson
Richard Preston
Jerry Wipf
Mark Stannard
Tammy Brigley
Sandra Kulyk
Kim Neill
Vanessa Vander Meer

REPRESENTING

Special Area No. 2
Town of Hanna
Village of Consort
Village of Consort
Special Area No. 4
Village of Youngstown
Village of Acme
Village of Halkirk
Village of Carbon
M.D. of Acadia No. 34
M.D. of Acadia No. 34
Village of Beiseker
Town of Oyen
Village of Cereal
Town of Oyen
Village of Empress
Town of Trochu
Safety Codes, Town of Drumheller
Village of Delia
Village of Hussar
Village of Morrin
Village of Morrin, Observer
Town of Drumheller
Starland County
County of Paintearth No. 18
Town of Castor
Town of Castor
Town of Hanna
Village of Veteran
Town of Coronation
Town of Coronation
Town of Coronation
Town of Hanna
Village of Linden

ABSENT

Laura Cawiezel
Leah Smith
Travis Foot
Ron Corbiell

REPRESENTING

Village of Munson
Village of Rockyford
Special Area No. 3
Village of Standard

STAFF

Brad Wiebe, Chief Executive Officer/Director of Planning
Garry Wilson, Planning/GIS Technician
Justin Hill, GIS Coordinator
Jaiden Henry, Planning Intern
Kari Bott, Executive Assistant

Barrie Hoover, the Agency's Chairman, called the meeting to order at 4:10 p.m.

1. Welcome & Introductions

Barrie Hoover welcomed all members and thanked them for attending. Round table introductions were made.

2. Approval of AGM Agenda

MOTION BY: Val Warnock, Town of Trochu
 "That the November 26, 2014 agenda be accepted as presented."
CARRIED

3. Approval of June 12, 2014 Full Membership Meeting Minutes

MOTION BY: Bob Gainer, Special Area No. 2
 "That the minutes of the June 12, 2014 Full Membership Meeting be approved."
CARRIED

4. CEO Report – Brad Wiebe

Brad presented PRMS' year in review as per the attached report.

5. Activity Review

- i) **Safety Codes/Building Activity** – Cindy Woods provided information regarding the 2014 building permit activity to date in the Palliser region and reported a 30% increase in permits however a 4% decrease in construction values.
 Cindy outlined E-site, the electronic permit data base available through the province. Each municipality will be provided with log-in information once all the data has been entered and it is made available for use.
- ii) **Planning Activity** - Brad Wiebe reviewed the 2014 planning activity to date as per the attached report.
- iii) **Subdivision Activity** – Jaiden Henry provided an update of the subdivision activity to date as per the attached report.
- iv) **GIS/MAPPING ACTIVITY/PRISM** – Justin Hill reported on the Webmap and the 2014 aerial photography project, and provided background information pertaining to the upcoming presentation, as per the attached report.

6. PRMS Web based GIS Presentation – Justin Hill

Demonstration of the Webmap featuring the results of the 2014 aerial photography project.

7. Financial Reports - Brad Wiebe presented the 2015 Budget and the 2015 Municipal Requisition schedules as recommended by the Board of Directors for approval by full membership.

MOTION BY: Chad Van Dam, Village of Empress
 "The 2015 Budget and 2015 Municipal Requisition schedules are approved as presented."
CARRIED

8. Election of Board of Directors

The Board of Directors consists of:

- a) Two acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller and the Town of Hanna.

Sharel Shoff will represent the Town of Drumheller on the Board of Directors.

Larry Stickel will represent the Town of Hanna on the Board of Directors.

- b) Two acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and County of Paintearth No. 18

Lawrence Letniak will represent the Special Areas Board on the Board of Directors.

Brian Bunbury will represent the County of Paintearth No. 18 on the Board of Directors.

- c) Three other representatives elected by the shareholders:

Tony Nichols nominated Dale Kent of the Village of Halkirk as a representative on the Board of Directors. Dale Kent agreed to let his name stand.

Val Warnock nominated Vanessa Van der Meer of the Village of Linden as a representative on the Board of Directors. Vanessa Van der Meer agreed to let her name stand.

Janis Siemens nominated Barrie Hoover of Starland County as a representative on the Board of Directors. Barrie Hoover agreed to let his name stand.

MOTION BY: Dennis Punter
"There being no further nominations; nominations cease."

CARRIED

The Board of Directors for 2014- 2015 consists of Sharel Shoff (Town of Drumheller), Larry Stickel (Town of Hanna), Lawrence Letniak (Special Areas Board), Brian Bunbury (County of Paintearth No. 18), Dale Kent (Village of Halkirk), Vanessa Van der Meer (Village of Linden), and Barrie Hoover (Starland County).

Barrie requested that the new board meet in Brad's office for an organizational meeting at the conclusion of the annual general meeting.

9. General Discussion

Door prize winners: Gary Peers, Calvin Ward and Jerry Wipf.

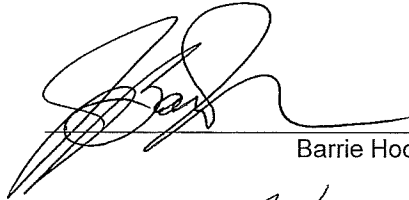
10. Next Meeting – June 2015; date to be announced.

11. **Adjournment:** 5:15 pm

MOTION BY: Brian Bunbury
"That the November general meeting be adjourned."

CARRIED

Barrie Hoover invited everyone for the meal and socializing following the meeting.



Barrie Hoover, Chairman



Brad Wiebe, Recording Secretary