

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services Co. Ltd
at 4:00 p.m. on Wednesday November 6th, 2013

PRESENT

Monique Jeffrey
Richard Ekman
Hermann Minderlein
Dennis Punter
Robert D. Blagen
Gary Peers
Dale Kent
Chad Van Dam
Arlen Johnston
Val Warnock
Paul Salvatore
Cindy Woods
Tony Nichols
Sharel Shoff
Barrie Hoover
Warren Wise
Tim Muir
Dennis Kuiken
Larry Stickel
Vanessa Vander Meer
Kim Neill
Jerry Wipf
Sandra Kulyk
Brian Bunbury
George Glazier
Howard Helton
Mark Stannard

ABSENT

Bradley Neilson
Bob Gainer
Travis Foot
Lawrence Letniak
Tami Olds
Calvin Ward
Dennis Thordarson
Laura Cawiezal
Leah Smith
Ron Corbiell

STAFF

Brad Wiebe, Chief Executive Officer/Director of Planning
Garry Wilson, Subdivision Planner
Justin Hill, GIS Coordinator
Michele Buchwitz, GIS Technician

REPRESENTING

Village of Consort
Village of Carbon
Town of Oyen
Town of Oyen
Village of Youngstown
M.D. of Acadia No. 34
Village of Halkirk
Village of Empress
Village of Empress
Town of Trochu
Town of Drumheller
Safety Codes, Town of Drumheller
Town of Castor
Town of Drumheller
Starland County
Village of Beiseker
Village of Hussar
Village of Acme
Town of Hanna
Village of Linden
Town of Hanna
Village of Veteran
Town of Coronation
County of Paintearth No. 18
County of Paintearth No. 18
Village of Morrin
Town of Coronation

REPRESENTING

M.D. of Acadia No. 34
Special Area No. 2
Special Area No. 3
Special Area No. 4
Village of Cereal
Village of Consort
Village of Delia
Village of Munson
Village of Rockyford
Village of Standard

Brad Wiebe, the Agency's CEO, called the meeting to order at 4:00 p.m.

1. Introductions

Brad Wiebe welcomed all members and thanked them for attending. Round table introductions were made.

2. Approval of AGM Agenda

MOTION BY: Barrie Hoover, Starland County
 "That the November 6, 2013 agenda be accepted as presented."
CARRIED

3. Approval of June 25, 2013 Full Membership Meeting Minutes

MOTION BY: Dale Kent, Village of Halkirk
 "That the minutes of the June 25, 2013 Full Membership Meeting be approved."
CARRIED

4. Business Arising from the Minutes

No business arising.

5. Activity Review

- i) **Safety Codes/Building Activity** – Cindy Woods provided information on the 2013 building permit activity in the Palliser region and reported a 1% increase of approximately \$50,000 over the last year. In 2012 most of the activity involved institutional construction however in 2013 more private development took place.

Discussion took place concerning safety code inspections.

MOTION BY: Val Warnock
 "That the Safety Codes/Building Activity Report be approved as presented."
CARRIED

- ii) **Planning Activity** - Brad Wiebe reviewed the 2013 completed projects, the 2013 ongoing projects and the 2014 scheduled policy review projects. He reminded member municipalities that should they require additional assistance with any planning related issues such as amendments, requests and questions, to contact the Palliser office.

MOTION BY: Richard Ekman
 "That the Planning Activity Report be approved as presented."
CARRIED

- iii) **Subdivision Activity** – Garry Wilson provided the members with a detailed subdivision activity update noting a decrease in applications from the previous year.

MOTION BY: Sharel Shoff
 "The Subdivision Activity Report be approved as presented."
CARRIED

- iv) **GIS/MAPPING ACTIVITY/PRISM** – Justin Hill reported that Palliser has been very busy and making progress in several key areas. The aerial photography grant has been approved, the webmap has been launched and the land use district maps for each municipality are being updated and will be added to the webmap as an additional layer.

MOTION BY: Mark Stannard
 "That the GIS/MAPPING ACTIVITY/PRISM Report be approved as presented."

CARRIED

6. PRMS Organizational Structure Review – Brad Wiebe

Providing a copy of the PRMS brochure, Brad reviewed Palliser's history, the structure of the organization and the municipal services offered, for the benefit of the first time PRMS representatives in attendance.

7. PRMS Web based GIS Presentation - Justin Hill gave a short visual presentation of the Web based GIS mapping system that is now available to the online public at www.palliserwebmap.ca.

8. Election of Board of Directors

The Board of Directors consists of:

- a) Two acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller and the Town of Hanna.

Sharel Shoff will represent the Town of Drumheller on the Board of Directors.

Larry Stickel will represent the Town of Hanna on the Board of Directors.

- b) Two acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and County of Paintearth No. 18

Lawrence Letniak will represent the Special Areas Board on the Board of Directors.

Brian Bunbury will represent the County of Paintearth No. 18 on the Board of Directors.

- c) Three other representatives elected by the shareholders:

Tony Nichols nominated Dale Kent of the Village of Halkirk as a representative on the Board of Directors. Dale Kent agreed to let his name stand.

Val Warnock nominated Vanessa Van der Meer of the Village of Linden as a representative on the Board of Directors. Vanessa Van der Meer agreed to let her name stand.

Dale Kent nominated Barrie Hoover of Starland County as a representative on the Board of Directors. Barrie Hoover agreed to let his name stand.

MOTION BY: Robert Blagen
 "There being no further nominations; nominations cease."

CARRIED

The Board of Directors for 2013- 2014 consists of Sharel Shoff (Town of Drumheller), Larry Stickel (Town of Hanna), Lawrence Letniak (Special Areas Board), Brian Bunbury (County of Paintearth No. 18), Dale Kent (Village of Halkirk), Vanessa Van der Meer (Village of Linden), and Barrie Hoover (Starland County).

Brad asked that the new board meet in his office for an organizational meeting at the conclusion of the annual general meeting.

9. General Discussion

Discussion took place regarding the M.D. of Provost not being a municipal member.

Questions were asked regarding the CNR land development.

Brad noted that meeting minutes would be available on the website once approved.

Door prize winners: Gary Peers, Arlen Johnston, Vanessa Van der Meer


10. Next Meeting – June 2014; date to be announced.

11. Adjournment: 5:30 pm


MOTION BY: Vanessa Van der Meer
"That the November general meeting be adjourned."

CARRIED

Brad Wiebe invited everyone for the meal and socializing following the meeting.



Barrie Hoover, Chairman



Brad Wiebe, Recording Secretary