



Fieldnotes

Palliser Regional Municipal Services Company Limited



2009 ANNUAL GENERAL MEETING REPORT

BOARD OF DIRECTORS

Annon Hovde (Chairman), Village of Linden

Wayne Richardson, County of Paintearth

Don Guidolin, Town of Drumheller

Ben Armstrong, Wheatland County

John Kaster (Vice Chair), Town of Hanna

G. Art Standing, Special Area # 2

Barrie Hoover, Starland County



PALLISER REGIONAL MUNICIPAL SERVICES COMPANY LIMITED



**FULL MEMBERSHIP AND ORGANIZATIONAL MEETING
AGENDA**

**Friday November 20th, 2009 – 4:00PM
Palliser Regional Municipal Services Boardroom, Hanna**

Welcome – Chairman, Mr. Annon Hovde

Approval of Agenda

Approval of November 19th, 2008 Full Membership Meeting Minutes

Business Arising from the Minutes

Appointment of Auditors for 2009-2010

Chairman's Report – Mr. Annon Hovde

Activity Review

Safety Codes/Building Activity – Kathy Lima

Planning & Subdivision Activity – Garry Wilson

PRISM Updates – demonstration by Ed Hart

PRISM II – Brad Wiebe

Exploration Grant – Regional Profile – Brad Wiebe

AUMA MSP Pilot Project – Charlene Viste

Rail Recovery Project – Brad Wiebe

Financial Update – Brad Wiebe

2008 Audited Financial Statements – Endeavor Chartered Accountants, Monica Ell

PALLISER REGIONAL MUNICIPAL SERVICES COMPANY LIMITED



**FULL MEMBERSHIP AND ORGANIZATIONAL MEETING
AGENDA**

**Friday November 20th, 2009 – 4:00PM
Palliser Regional Municipal Services Boardroom, Hanna**

General Discussion – Brad Wiebe

Strategic Plan/Business Plan

Assessment Review Board

Elections

- *Note
- a) **two** acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller, Town of Hanna
 - b) **two** acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and County of Paintearth
 - c) **three** other representatives elected by the shareholders
 - d) such other Directors as elected

Next Meeting – Spring 2010

Adjournment

*******DINNER, DOOR PRIZES, NETWORKING*******

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services
at 4:00 p.m. on Wednesday, November 19, 2008.

PRESENT

Mr. Annon Hovde, Chairman
Mr. Arthur Standing
Mr. Wayne Richardson
Mr. Bob Allen
Ms. Berniece Bland
Mr. Ken Suave
Mr. Dale Kent
Mr. Don Guidolin
Mr. Barrie Hoover
Mr. Skip McArthur
Ms. Lorena Scheffelmaier
Mr. Dennis Filipenko
Mr. Manfred Schroeder
Ms. Debra Grosfield
Ms. Shirley Buyer
Mr. Dennis Kuiken
Mr. Chris Reeds
Mr. Rod Briggs
Mr. Doug Lehman
Mr. Melvin Bingeman
Mr. John Kaster
Mr. Jay Slemp
Mr. Albert McFadyen
Mr. Rick Fair
Mr. Paul Salvatore

REPRESENTING

Village of Linden
Special Area No. 2
County of Paintearth
Village of Youngstown
Wheatland County
Wheatland County
Village of Halkirk
Town of Drumheller
Starland County
Village of Morrin
Town of Coronation
Town of Castor
Town of Oyen
Village of Carbon
Village of Carbon
Village of Acme
Town of Trochu
Village of Empress
Town of Oyen
Special Area No. 3
Town of Hanna
Special Areas
M.D. of Acadia No. 34
Village of Delia
Town of Drumheller

ABSENT

Mr. Fred Walters
Mr. Kent Jensen
Mr. Pat Gorcak
Ms. Betty Cooper
Mr. Gerald Rehman
Ms. Tracey Anderson
Ms. Lois Mountjoy
Mr. Lawrence Letniak

REPRESENTING

Village of Beiseker
Village of Munson
Village of Veteran
Village of Cereal
Village of Consort
Village of Hussar
Village of Rockyford
Special Area No. 4

STAFF

Mr. David Amos, Chief Executive Officer
Mrs. Kari Bott, Executive Assistant
Mr. Brad Wiebe, Senior Planner
Mr. David Yee, Planner II
Mrs. Charlene Viste, Planning Technician
Mr. Edward Hart, IT/GIS Coordinator
Ms. Kate Lima, Safety Codes Officer

Mr. Annon Hovde, the Agency's Chairperson, called the meeting to order at 4:00 p.m.

1. Introductions

Mr. Annon Hovde welcomed all members and thanked them for attending. Members were asked to introduce themselves.

2. Approval of Agenda

MOTION BY: Mr. John Kaster

"That the agenda for the Full Membership Meeting be approved."

CARRIED

3. **Approval of June 24th, 2008, Full Membership Meeting Minutes**

MOTION BY: Mr. Art Standing

“That the minutes of the June 24th, 2008, Organizational & Full Membership Meeting be approved.”

CARRIED

4. **Business Arising from the Minutes**

No business arising.

5. **Appointment of Auditors for 2008-2009**

MOTION BY: Mr. Barrie Hoover

“That Endeavor Chartered Accountants be appointed as the auditors for Palliser Regional Municipal Services Co. Ltd. for 2008-2009.”

CARRIED

6. **Chairman’s Report** – Mr. Annon Hovde

Mr. Annon Hovde reported on Palliser’s successful year and thanked all board members and staff for their dedication and hard work.

7. **Activity Review**

i) **Safety Codes** – Ms. Kate Lima provided a power point presentation on building permit activity in the Region. Including the County of Wheatland and Town of Drumheller, there has been over \$67 million worth of permits issued to the end of October ‘08.

ii) **Subdivision Activity** - Mr. Bradley Wiebe and Mr. David Yee reported on subdivision activity in the PRMS region, indicating the good strides being made in long range planning. Many Area Structure Plans, Concept Plans and various planning studies are being undertaken at this time; with 2009 being a promising year for future growth and development.

iv) **Exploration Grant** – Mr. Dave Amos updated the members on the Exploration Grant. Palliser was recently approved for a \$75,000 grant from Alberta Municipal Affairs, utilizing Special Areas as the lead managing partner. The project involves needs assessment/business plan update, development of a communication strategy and the production of a Regional Profile.

- v) **Planning Intern** – Mr. David Amos reported on the benefits of the Municipal Internship Program and informed the members that while Palliser's Planning Intern, Dana Schmalz was unable to attend the meeting her submission was in the annual report.
- vi) **Financial Update** – Mr. David Amos reported that Palliser's finances continue to be in good shape however with a potential decrease in subdivision activity in 2009 there may be a small need to increase the requisitions for the first time in 3 years.

- 8 i) **PRISM II – Exploration Grant** – Mr. David Amos reported that an exploration grant application to Alberta Municipal Affairs will be submitted by year end to review the use of the PRISM site and to examine ways and means of enhancing its use.
- ii) **IT Field Support – Implementation Grant** – Mr. David Amos reported that an application to Alberta Municipal Affairs for a \$150,000. Grant to assist in offsetting the cost of a regional IT field support service is being prepared. The 2 year pilot project will provide onsite and virtual IT/GIS support to needing shareholders.

9. **Election of Board of Directors**

The Board of Directors consists of two members to be nominees of Urban Municipal Authorities who pay the highest requisition. Two members to be nominees of Rural Municipal Authorities who pay the highest requisition. Three other representatives elected by the shareholders and such other Directors as elected.

Mr. John Kaster will represent Town of Hanna on the Board of Directors.

Mr. Don Guidolin will represent Town of Drumheller on the Board of Directors.

Mr. Art Standing will represent Special Areas on the Board of Directors.

Mr. Ben Armstrong will represent Wheatland County on the Board of Directors.

Mr. Art Standing nominated Mr. Wayne Richardson as a rural representative on the Board of Directors. Mr. Wayne Richardson agreed to let his name stand.

Mr. John Kaster nominated Mr. Barrie Hoover as a rural representative on the Board of Directors. Mr. Barrie Hoover agreed to let his name stand.

Mr. Dennis Filipenko nominated Mr. Annon Hovde as an urban representative on the Board of Directors. Mr. Annon Hovde agreed to let his name stand.

The Board of Directors for 2008- 2009 consists of Mr. John Kaster (Town of Hanna), Mr. Don Guidolin (Town of Drumheller), Mr. Art Standing (Special Area No. 2), Mr. Ben Armstrong (Wheatland County), Mr. Barrie Hoover (Starland County), Mr. Wayne Richardson (County of Paintearth), and Mr. Annon Hovde (Village of Linden).

10. **Other** – Mr. Don Guidolin informed members that on November 17th CN Rail announced that it will discontinue the rail line between Lyalta and Oyen. Members discussed the outcome of this situation and suggested that Palliser Regional Municipal Services take the lead in bringing forward a protest.

MOTION BY: Mr. Don Guidolin

“That Palliser Regional Municipal Services Co. Ltd. coordinate a regional response to the announced CN closing.”

SECONDED BY: Mr. Ken Suave

CARRIED

Door prizes - were drawn and the winners were: Jay Slempe, John Kaster, Chris Reeds, Art Standing, Skip McArthur

11. **Next Meeting** – Spring 2009, date to be announced

12. **Adjournment** (5:30 p.m.)

Chairman Mr. Annon Hovde reminded those in attendance of the reception/networking to occur following the meeting.

MOTION BY: Mr. Annon Hovde

“That the meeting be adjourned.”

CARRIED

Chairman
Mr. Annon Hovde

Recording Secretary
Mr. David Amos

M E S S A G E F R O M T H E C H A I R M A N -
A N N O N H O V D E



Thank you to fellow Board Members; Vice Chairman John Kaster of the Town of Hanna, Barrie Hoover of Starland County, Wayne Richardson of the County of Paintearth, G. Art Standing of Special Area #2, Don Guidolin of the Town of Drumheller and Ben Armstrong of Wheatland County for your dedication and contributions to Palliser Regional Municipal Services Ltd. Thank you to PRMS Staff; Brad Wiebe, Garry Wilson, Ed Hart, Charlene Viste, Michele Buchwitz & Kari Bott and our Safety Codes contract personnel Kathy Lima and Cindy Woods.

It's been an interesting year at PRMS! Hard to believe that another year has already passed.

Staff Changes

As many of you will notice there have been some changes to the Palliser staff:

Dave Amos was suspended in May pending an investigation. Mr. Amos was relieved of his duties in July as a result of that investigation. We felt a serious breach of trust had occurred and the board lost confidence in Mr. Amos' ability to manage Palliser's interests. I would like to thank Executive Assistant Kari Bott for all her help to myself and the Board as well as thank you to all of Palliser's Staff who assisted during this stressful time.

David Yee moved on to work for Rocky View County, where he would be closer to home.

Dana Schmalz, Intern Planner completed her one year of internship in May and has since moved on.

Michele Buchwitz recently joined the team in August as a Planning Assistant.

It gives me great pleasure to announce the appointment of Brad Wiebe as our new CEO.

2008 Year End Audit

Our 2008 audit went very well but with the anticipated economic downturn there was a small requisition increase in 2009. I would like to thank Monica for her assistance through the audit as well as the investigation process.

Subdivision Activity

Despite threatening economic clouds on the horizon, we are confident in the continued growth in the Palliser region. Twelve of the 29 communities serviced by Palliser reflect a similar amount of activity as in 2008. The Town of Drumheller, Special Areas and MD of Provost have had the highest level of subdivision activity for 2009. Rural subdivisions exceeded urban based subdivisions for the sixth consecutive year. Many of the urban municipalities have received approval for multiple lot subdivisions including the Town of Drumheller (33 residential lots), the Village of Linden (8 residential lots), and the Town of Hanna (7 residential lots).

Recent staff changes and re-organization of planning duties have allowed for additional long range planning and policy activity to continue. The staff have been busy compiling policy plans including Municipal Development Plans, Land Use Bylaws, Area Structure Plans and other planning studies throughout the past year.

2009 Regional Profile

PRMS has been working diligently through the final edits of an updated regional profile for the Palliser Region. The regional profile displays characteristics of the region including industry/ tourism and demographics in text and mapping formats and will be reviewed tonight.

Rail Discontinuance Recovery Project

I'm also pleased to report that the Rail Discontinuance Recovery Project from Oyen to Lyalta is well under way. Our thanks go to the CN steering committee members for their volunteer time and valuable input. Brad Wiebe is doing an excellent job in coordinating the initiative for Palliser and will be bringing us up to date tonight.

Municipal Sustainability Planning Initiative

Palliser, through grant funding provided by the AUMA, has been developing Municipal Sustainability Plans for Acme, Linden, Carbon, Drumheller, Beiseker and Irricana. A Citizen's Advisory Group has been established for each of the 6 communities and they have received orientation instruction and education to begin the visioning process. Brad, Charlene and Garry have been instrumental in enhancing regional interaction and generating excitement. They recently met with the communities to further develop the visioning process and will continue working with them into 2010.

Prism II

Since the PRISM I project was completed last year, we have been adding new high resolution aerial imagery to the maps. Starland, Acadia and Special Area 4 have the new data, and Paintearth was just added. The new MIMS 5.0 version, which is web server based, will be installed and tested sometime this fall. Palliser will be looking at doing a MIMS and web server training project and training will most likely be done on site using each municipality's data.

Safety Codes

Deliverance of Safety Codes continues to be a major benefit to participating shareholders. Our methodology of providing the service on a regional scale is recognized as a "Best Practice" throughout the Province. Much of the credit goes to Superior Safety Codes and our contract support staff led by Ms. Kathy Lima.

Your Board continues to be diligent in pursuing new opportunities to improve and strengthen Palliser's services. It is our hope that with the additional grant support we received in 2009, we can further develop PRISM and our regional website. The CN Rail Recovery project has generated considerable interest within the Palliser region and with the MSP work well underway we are moving forward in a positive direction towards 2010.

BUILDING PERMIT ACTIVITY

Palliser Regional Municipal Services Building Permits 2008 - 2009 (Excluding Drumheller)

Building Permits Ending October 31, 2009		Date											
Category	Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Grand Total	
Commercial	Construction Value	\$ 3,000	\$ 87,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 501,435	\$ 45,000	\$ 40,000	\$ 40,000	\$ 826,435	
	Permits Issued	1	1	1	1	1	1	1	2	2	2	9	
Industrial	Construction Value	\$ 961,585	\$ 151,970	\$ 35,000	\$ 200,000	\$ 1,166,688	\$ 1,150,000	\$ 391,720	\$ 125,000	\$ 92,000	\$ 355,000	\$ 4,628,963	
	Permits Issued	5	2	3	3	7	2	3	2	3	4	33	
Institutional	Construction Value	\$ 535,000	\$ 35,000	\$ 3,234,000	\$ 1,083,163	\$ 1,083,163	\$ 6,281,400	\$ 799,558	\$ 3,330,000	\$ 1,747,150	\$ 17,045,271		
	Permits Issued	2	1	1	1	2	2	3	2	2	4	18	
Residential	Construction Value	\$ 325,861	\$ 297,500	\$ 1,250,611	\$ 1,532,467	\$ 2,069,876	\$ 2,543,212	\$ 1,007,033	\$ 347,800	\$ 1,517,553	\$ 306,600	\$ 11,138,513	
	Permits Issued	5	7	18	27	29	27	25	17	28	11	194	
Total Construction Value		\$ 1,825,446	\$ 535,470	\$ 1,320,611	\$ 5,066,467	\$ 4,259,227	\$ 3,243,212	\$ 6,181,568	\$ 1,317,358	\$ 4,939,553	\$ 2,448,250	\$ 33,639,182	
Total Permits Issued		13	10	21	32	38	30	32	24	33	21	254	

Oyem	Institutional	\$ 1,008,163.00	HWAC Upgrade	Prairie Rose School #8
Oyem	Institutional	\$ 1,537,150.00	Seniors Building	Acadia Foundation
Paintearth	Institutional	\$ 2,600,000.00	Office Building	County of Paintearth
Castor	Institutional	\$ 3,234,000.00	School	ECACS Regional Division #16
Comfort	Institutional	\$ 6,250,000.00	Seniors Building	Acadia Foundation

Building Permits Ending October 31, 2008		Date											
Category	Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Grand Total	
Commercial	Construction Value	\$ 1,115,000	\$ 40,000	\$ 25,400	\$ 535,100	\$ 494,100	\$ 216,863	\$ 250,000	\$ 390,000	\$ 2,444,114	\$ 118,650	\$ 5,629,227	
	Permits Issued	4	1	2	9	13	5	1	3	8	5	51	
Industrial	Construction Value			\$ 300,000		\$ 174,741	\$ 143,690	\$ 4,917,419			\$ 55,000	\$ 5,990,850	
	Permits Issued			3		3	2	9			3	20	
Institutional	Construction Value		\$ 200,000	\$ 7,000		\$ 453,800			\$ 2,708,640	\$ 5,000		\$ 3,374,440	
	Permits Issued		1	1		4			2	1		9	
Residential	Construction Value	\$ 43,750	\$ 344,760	\$ 989,243	\$ 1,640,850	\$ 1,665,801	\$ 2,242,968	\$ 2,018,180	\$ 1,245,200	\$ 890,510	\$ 1,561,480	\$ 13,182,742	
	Permits Issued	3	7	9	25	26	39	19	25	25	12	190	
Total Construction Value		\$ 1,158,750	\$ 584,760	\$ 1,321,643	\$ 2,175,950	\$ 2,278,442	\$ 2,603,521	\$ 7,185,599	\$ 4,943,840	\$ 3,339,624	\$ 1,725,130	\$ 27,277,259	
Total Permits Issued		7	9	15	34	46	46	29	30	34	20	270	

Building Permit Statistics By Municipality - 2009
(Including Drumheller)

Municipality	Data	Date												Grand Total			
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
Acadia	Construction Value Permits Issued	\$ 300,000		\$ 121,000	\$ 300,000				\$ 30,000								\$ 651,000
Acme	Construction Value Permits Issued			\$ 500	\$ 8,700				\$ 14,300								\$ 24,300
Carbon	Construction Value Permits Issued			\$ 12,500					\$ 39,000								\$ 51,500
Calmar	Construction Value Permits Issued	\$ 750,000	\$ 95,500	\$ 3,379,000	\$ 361,000	\$ 5,600	\$ 26,000	\$ 11,000								\$ 1,000	\$ 4,879,100
Cansett	Construction Value Permits Issued								\$ 10,000								\$ 10,000
Canot	Construction Value Permits Issued	\$ 21,000		\$ 340,000					\$ 165,000	\$ 6,272,000							\$ 7,818,000
Comoxion	Construction Value Permits Issued			\$ 1,000	\$ 30,000	\$ 200,000	\$ 503,750	\$ 25,000	\$ 1,200	\$ 40,000							\$ 1,069,950
Delta	Construction Value Permits Issued					\$ 12,000											\$ 12,000
Drumheller	Construction Value Permits Issued	\$ 1,520,000	\$ 837,620	\$ 14,803,538	\$ 224,278	\$ 616,400	\$ 4,460,664	\$ 81,360	\$ 493,273	\$ 617,300	\$ 547,750						\$ 23,871,310
Empress	Construction Value Permits Issued			\$ 64,000					\$ 10,000								\$ 74,000
Halvick	Construction Value Permits Issued																
Hanna	Construction Value Permits Issued	\$ 188,000	\$ 226,000	\$ 5,000	\$ 543,712				\$ 184,300	\$ 36,400	\$ 305,000						\$ 1,568,912
Jordan	Construction Value Permits Issued	\$ 1,000			\$ 1,200	\$ 329,000	\$ 315,033	\$ 75,000									\$ 791,233
Marion	Construction Value Permits Issued																
Murray	Construction Value Permits Issued																
Oyen	Construction Value Permits Issued					\$ 30,000	\$ 1,633,963										\$ 1,663,963
Parkland	Construction Value Permits Issued	\$ 348,750			\$ 41,000	\$ 800,000	\$ 820,300										\$ 2,969,050
SA2	Construction Value Permits Issued	\$ 60,000	\$ 60,000	\$ 302,070	\$ 56,000	\$ 723,000	\$ 1,229,812	\$ 108,720	\$ 28,500	\$ 846,200	\$ 24,000						\$ 3,403,502
SA3	Construction Value Permits Issued																
SA4	Construction Value Permits Issued	\$ 138,710	\$ 8,000	\$ 18,000	\$ 613,250	\$ 196,688	\$ 25,900	\$ 27,000	\$ 65,000	\$ 21,500							\$ 1,305,153
Stadard	Construction Value Permits Issued			\$ 67,970	\$ 137,000	\$ 380,000	\$ 300,300	\$ 300,000		\$ 517,600	\$ 324,000						\$ 2,179,870
Trochu	Construction Value Permits Issued																
Wetaskiwin	Construction Value Permits Issued																
Yongaboos	Construction Value Permits Issued																
Total Construction Value		\$ 3,350,468	\$ 1,314,100	\$ 18,224,049	\$ 5,287,742	\$ 4,874,127	\$ 8,293,896	\$ 8,262,542	\$ 1,267,790	\$ 3,558,853	\$ 3,974,500						\$ 67,638,862
Total Permits Issued		117	17	1,314	107	517	480	480	36	36	50						297

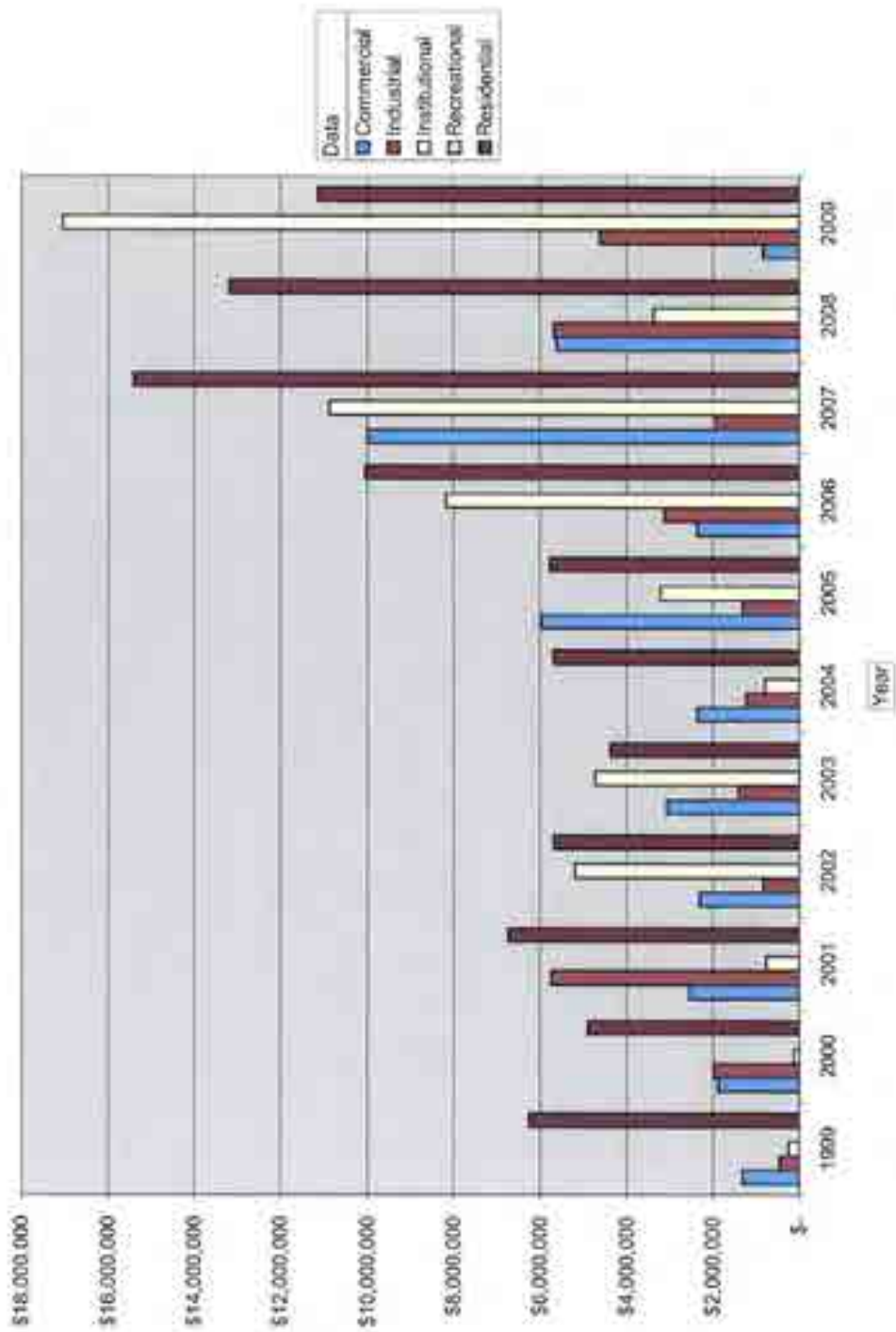
Safety Codes Contract Personnel:

Kathy Lima
Cindy Woods
Superior Safety Codes Inc.

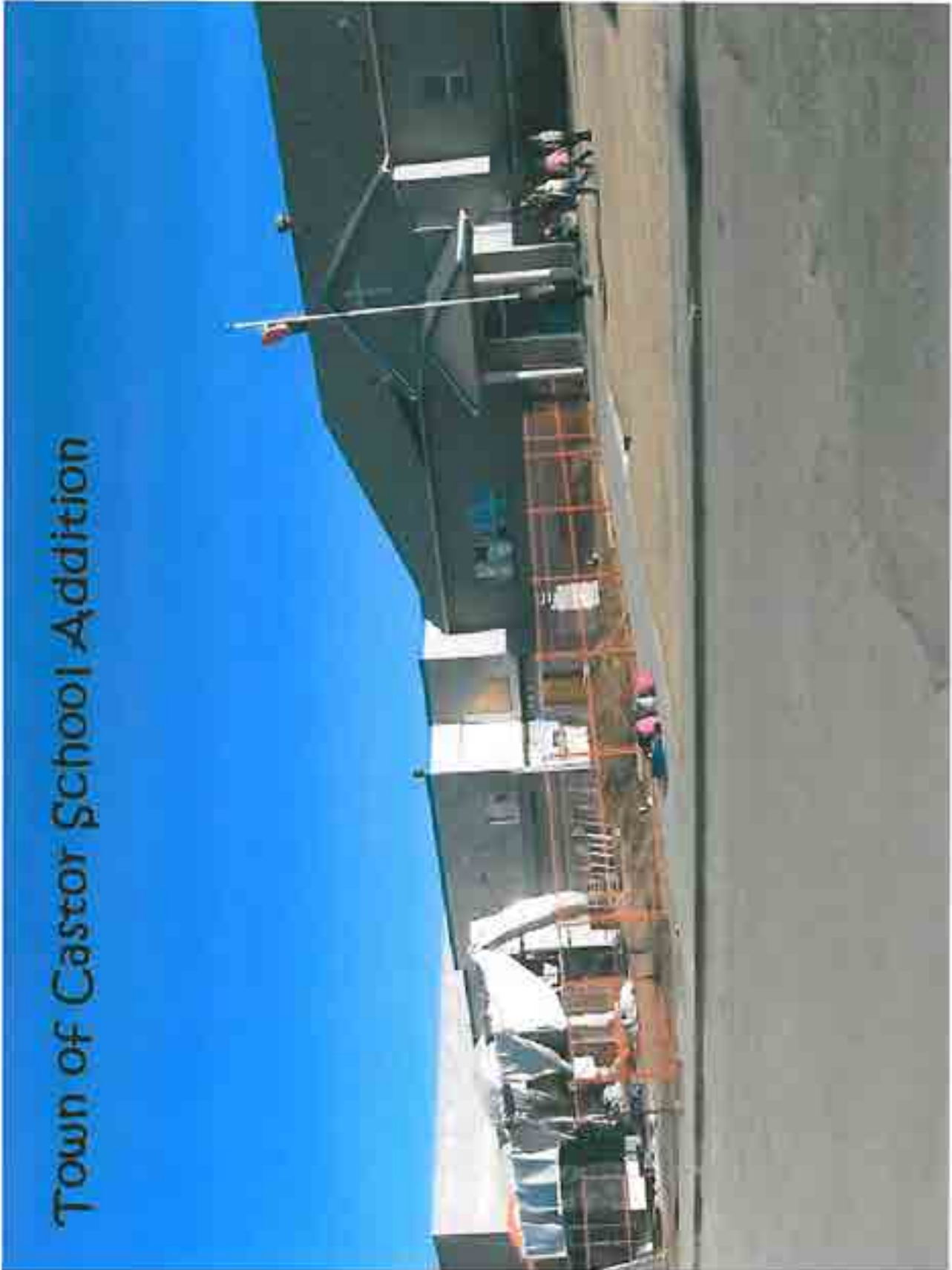
**Palliser Regional Municipal Services
Historical Building Permits
Construction Value
1999 - 2009
(Excluding Drumheller)**

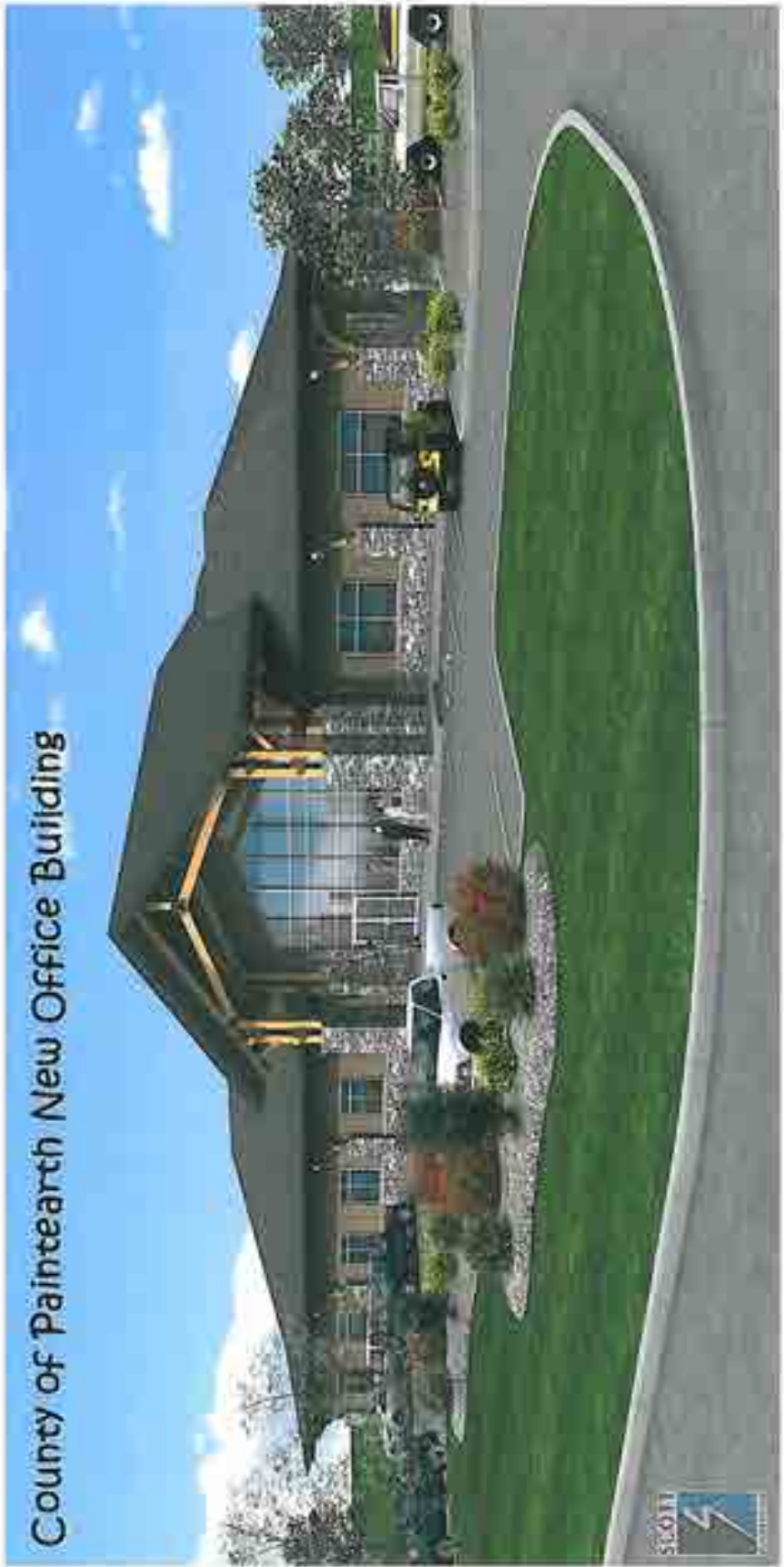
Construction Value Year	Commercial	Industrial	Institutional	Recreational	Residential	Grand Total
1999	\$1,316,100	\$453,000	\$244,000	\$30,000	\$6,257,815	\$8,300,915
2000	\$1,891,675	\$1,983,000	\$127,589	\$226,000	\$4,907,770	\$9,136,034
2001	\$2,552,513	\$5,751,524	\$757,995	\$713,000	\$6,734,129	\$16,509,161
2002	\$2,315,813	\$917,400	\$5,209,338	\$82,000	\$5,689,128	\$14,113,679
2003	\$3,075,407	\$1,408,458	\$4,738,583		\$4,381,623	\$13,604,071
2004	\$2,376,500	\$1,226,009	\$785,127	\$718,000	\$5,696,092	\$10,801,728
2005	\$5,973,495	\$1,312,951	\$3,215,700	\$1,787,820	\$5,778,254	\$18,068,220
2006	\$2,374,555	\$3,136,589	\$8,173,300	\$90,700	\$10,055,926	\$23,831,070
2007	\$10,000,946	\$1,949,520	\$10,872,860	\$50,000	\$15,424,533	\$38,297,859
2008	\$5,629,227	\$5,690,850	\$3,374,440		\$13,182,742	\$27,877,259
2009	\$826,435	\$4,628,963	\$17,045,271		\$11,138,513	\$33,639,182
Grand Total	\$38,332,666	\$28,358,264	\$54,544,203	\$3,697,520	\$89,246,525	\$214,179,178

Palliser Regional Municipal Services Ltd.



Town of Castor School Addition





County of Paintearth New Office Building

2009 SUBDIVISION ACTIVITY

Table I entitled “Subdivision Applications by Municipality” depicts the subdivision activity for the previous 8 (eight) years. While it appeared at the mid-point of this year that subdivision activity would be down significantly, applications continued to come in and the numbers are comparable to the pre-peak years of 2006, 2007 and part of 2008. With a month remaining in this current year, the total number of subdivisions are at 92 and if not taking in account the 33 application from the County of Wheatland, the balance would be 59, still up from the early 2000’s when Wheatland was not a member.

Seven of the twenty-nine (29) communities serviced by Palliser Regional Municipal Services (PRMS) reflect either an increase or equal amount of activity as in 2008. The rural communities of Wheatland County, M.D. of Provost, Special Areas, and Paintearth County have the highest level of subdivision activity, a trend which is identical to 2008. These numbers are followed by the urban municipalities of the Towns of Drumheller, Hanna, Coronation and Village of Linden. Of note is the subdivisions application numbers within Starland County are down when compared to the trend over the previous eight years.

However, when the total number of “parcels” are taken into account, versus subdivision numbers, this order is changed as the urban applications tend to have more lot development per application. Roughly 33% of the subdivision applications were from our urban municipalities, while 66% were rural. (figure 1). When the number of lots or parcels are taken into consideration the percentages change to: 55.6% urban and 42.6% rural. (figure 2).

Other Planning related Activity

Staff has also been involved and busy compiling policy plans including Municipal Development Plans, Land Use Bylaws and Area Structure Plans

Municipal Development Plan/ Land Use Bylaw

- ✦ County of Paintearth No. 18 – to be completed
- ✦ Special Areas – addition and change to LUB including a new Industrial District
- ✦ Town of Coronation LUB
- ✦ Village of Carbon LUB
- ✦ Town of Drumheller LUB Amendment package

Area Structure Plans/Concept Plans

- ✦ Special Areas - Grant Ernst ASP
- ✦ Special Areas – Meadowland ASP
- ✦ Special Areas / Town of Hanna – Sunset Ridge ASP and Annexation
- ✦ MD of Acadia Future Development Concepts
- ✦ Village of Linden MDP Review meeting
- ✦ Village of Morrin Future Development Concepts
- ✦ Town of Hanna ASP tabled
- ✦ County of Paintearth ASP tabled
- ✦ County of Wheatland BFI ASP
 Homestead ASP
 Eagle Shores ASP





Table I
SUBDIVISION APPLICATIONS BY MUNICIPALITY

Municipality	2002	2003	2004	2005	2006	2007	2008	2009
M.D. Acadia					3	6	3	1
Acme				1			1	
Beiseker	N/A	N/A	N/A	N/A	N/A	N/A	1	
Carbon	1						2	
Castor	1		2	1	2	2	3	
Cereal				1				
Consort			1	1	1	2	1	
Coronation						3	2	3
Delia						2		
Drumheller	11	12	3	14	5	14	7	8
Empress					1		3	
Hanna	2	2	2	3	5	5	3	3
Halkirk			1		1		1	1
Hussar	N/A	N/A	N/A	N/A	N/A	N/A	1	1
Linden	1	4	1	4	3	2		3
Morrin		1		1		1		
Munson				1	2	1	1	1
Oyen			1		1	1		
Paintearth	3	6	3	8	6	9	9	8
Rockyford	N/A	N/A	N/A	N/A	N/A	N/A		
Special Areas	11	13	13	10	26	30	16	12
Standard	N/A	N/A	N/A	N/A	N/A	N/A		
Starland	11	7	8	10	15	18	8	4
Trochu		1	2	2	4	2	4	
Veteran			1			1		
Youngstown	1							
Wheatland	N/A	N/A	N/A	N/A	47	119	48	33
Gadsby**				1	1	2	3	
M.D. Provost**	6	8	12	11	17	16	20	14
TOTALS	48	54	50	69	140	236	137	92

** The 2009 totals are to November 20, 2009

** Non member Municipality



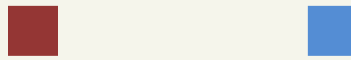
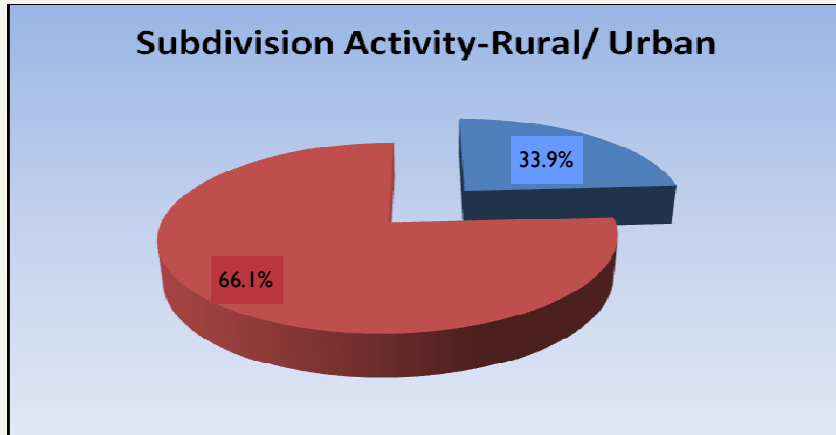
Table II
NUMBER OF LOTS PER CLASSIFICATION BY MUNICIPALITY

Municipality	Country Residential	Farmstead Separation	Agricultural	Urban Residential	Industrial	Commercial	Recreational
M.D. Acadia	1						
Acme							
Beiseker							
Carbon							
Castor							
Cereal							
Consort							
Coronation				4		3	
Delia							
Drumheller				51			
Empress							
Hanna				2	3	5	
Halkirk					1		
Hussar				8			
Linden				10			
Morrin							
Munson				3			
Oyen							
Paintearth	4	2			1		1
Rockyford							
Special Areas	2	2	3		5		
Standard							
Starland	2	2					
Trochu							
Veteran							
Youngstown							
Wheatland	33						
Gadsby**							
M.D. Provost**	6	4	1		3		
TOTALS	48	10	4	78	13	8	1

** The 2009 totals are to November 20, 2009

** Non member Municipality

Figure I
SUBDIVISIONS BY TYPE



YEAR	RURAL	URBAN
2009	39	20
2008	104	33
2007	166	60
2006	56	30
2005	40	29
2004	28	22
2003	24	30
2002	30	18

**Subdivision Activity-
Rural/Urban
By Parcel (lot)**

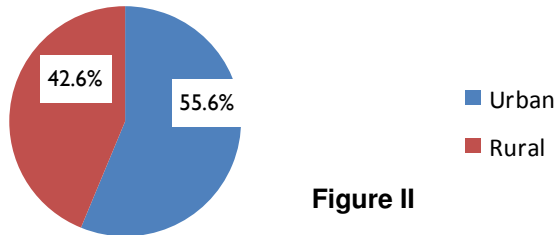
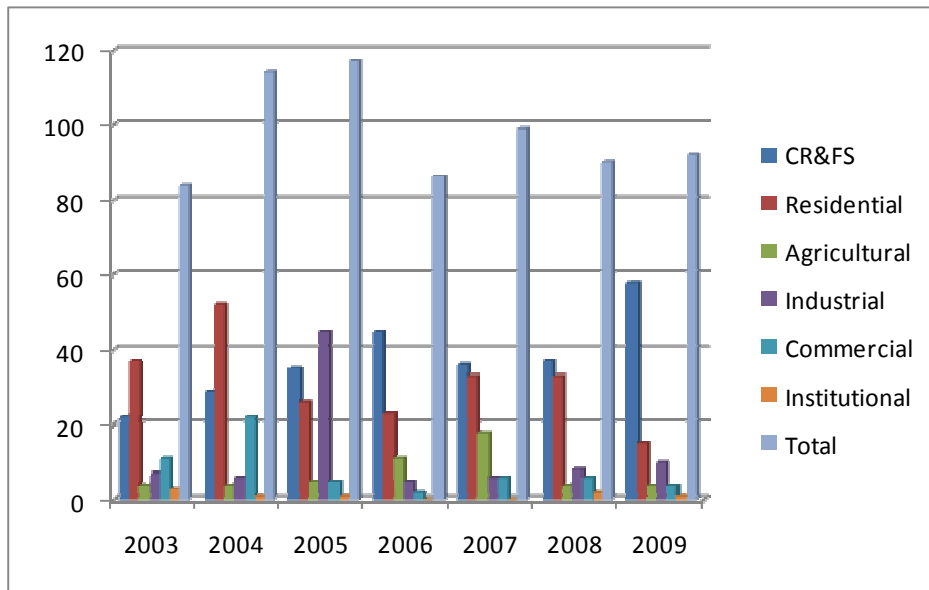


Figure II

*Subdivision Activity-
Rural/Urban
Urban—90 lots
Rural—70 lots*

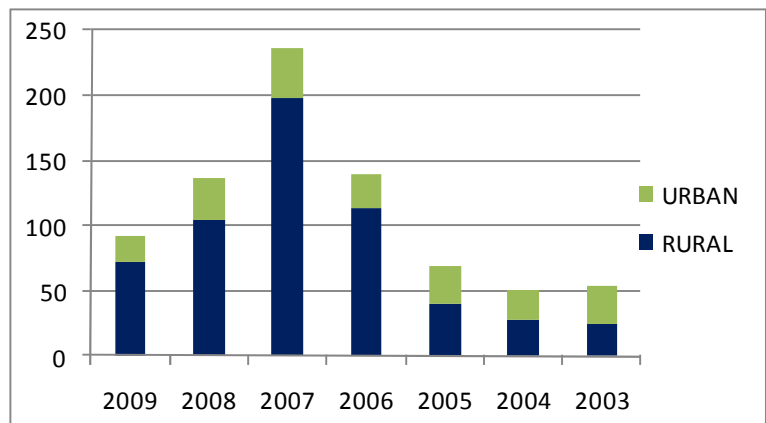
SUBDIVISION ACTIVITY BY CLASSIFICATION

	2003	2004	2005	2006	2007	2008	2009
CR&FS	22	29	35	45	36	37	58
Residential	37	52	26	23	33	33	15
Agricultural	4	4	5	11	18	4	4
Industrial	7	6	45	5	6	8	10
Commercial	11	22	5	2	6	6	4
Institutional	3	1	1	0	0	2	1
Total	84	114	117	86	99	90	92



SUBDIVISION BY TYPE RURAL URBAN

2009	72	20
2008	104	33
2007	198	38
2006	114	26
2005	40	29
2004	28	22
2003	24	30



PRISM

Since the PRISM I project was completed last year, we have been adding new high resolution aerial imagery to the maps. Starland, Acadia and Special Area 4 have the new data , and Paintearth was just added. We are still waiting for Special Area 3 and 2 imagery.

Special Areas Board has put on a public web map for all of Special Areas, including old and new aerial imagery. It can be accessed via the www.palliserservices.ca web site, selecting PRISM, and logging on with user *SAPUBLIC* and password *public* .

We are currently working on a regional map with all aerial imagery for Paintearth, Starland, Special Areas and Acadia counties.

The new MIMS 5.0 version , which is web server based, will be the upgrade path. This will replace the current 4.3 versions of MIMS , which are run from each municipality. Once it is in place, there will be training available using the new web server / browser model. The biggest change for member municipalities is that they no longer have to backup and manage the data. All data will be stored at the web server site.

PRISM II Enhancement Project

A second exploration grant was approved in 2009 for \$75,000, with the Town of Drumheller as the managing partner, to provide for enhancements to the Palliser Regional Information Services Management (PRISM) program. The grant funding request includes a user analysis, development of a training and support program and development of an action plan to improve the effective usage of GIS in the Palliser region.

PRMS Exploration Grant 1 moving forward

The exploration grant 1 received from Municipal Affairs in 2008 with Special Areas as the managing partner is continuing to move forward with the recent completion of the Regional Profile. The needs assessment, business plan update and communications strategy will continue to be developed into 2010 with upcoming meetings with the member CAO's in the new year to determine a strategy for long term success. These upcoming meetings are to take a serious look at potential services that would be more effectively provided on a regional basis. Services to be considered are those that are currently being completed by administrators due to the limited manpower in municipal offices and the nature of the services that may not require a full time person in any one municipality. This type of service may be better utilized regionally as shared services, especially where specific knowledge and skills are required. Some of the services that have been discussed recently include the following:

- Regional bylaw enforcement
- Regional development officer
- Regional sustainability coordinator
- Municipal Policy research and development
- Regional assessment review board
- Municipal grants administrator
- Land use amendment applications (to be processed similar to subdivision applications)
- Regional assessor services

If there are any other services that your municipality would prefer PRMS to consider please contact our office.



MSP Projects Progress Report

Project Community/Region: Beiseker Region including Irricana, Carbon, Acme, Linden and Drumheller

Communities Embrace Municipal Sustainability Planning AUMA's Municipal Sustainability Planning (MSP) Initiative arms communities with the skills and knowledge they need to develop effective municipal sustainability plans. These plans maximize available resources and blueprint actions to be taken to move a community in its desired direction. Municipal Sustainability Planning takes a holistic view of sustainability by developing comprehensive long-term plans that include and integrate the five dimensions of sustainability: social, cultural, environmental, economic, and governance. Currently, the County of Camrose & Area, the Grande Alberta Economic Region, Olds Area, Taber & Area, Town of Swan Hills, Beiseker & Area, City of Brooks, City of Grande Prairie & County of Grande Prairie, the Town of Morrinville, Town of Peace River and the City of Wetaskiwin are all engaging in MSPs. These communities are committed to not only thinking about what they want in their futures but also to taking steps towards realizing that future.

Activities, Meetings, Events, Community Engagement/Training:

June 10: Irricana – Initial CAG Orientation meeting and Sustainability Principles – Brad W. presented information taken from the AUMA MSP Guidebook with a Power point presentation as attached (approximately 12 participants present)

June 16: Drumheller – Initial CAG Orientation meeting and Sustainability Principles – Brad W. presented information taken from the AUMA MSP Guidebook with a Power point presentation as attached (approximately 9 participants present)

June 17: Linden – Initial CAG Orientation meeting and Sustainability Principles – Garry W. and Charlene V. presented information taken from the AUMA MSP Guidebook with a Power point presentation.

June 18: Drumheller – meeting with CAO, EDO to determine communications strategy for visioning exercises.

June 18: Acme – Initial CAG Orientation meeting and Sustainability Principles – Garry W. and Charlene V. presented information taken from the AUMA MSP Guidebook with a Power point presentation.

June 23: Carbon – Initial CAG Orientation meeting and Sustainability Principles – Garry W. and Charlene V. presented information taken from the AUMA MSP Guidebook with a Power point presentation.

July 9: Beiseker – Initial CAG Orientation meeting and Sustainability Principles – Brad W. presented information taken from the AUMA MSP Guidebook with a Power point presentation.

July 14: Acme – Second attempt at Initial CAG Orientation meeting and Sustainability Principles – Garry W. and Charlene V. presented information taken from the AUMA MSP Guidebook with a Power point presentation

CAG Visioning session to be held July 22-23 with expert facilitator Gordon McIntosh to develop community visions for all communities.

July 22-23: Regional meeting held in Acme for visioning exercise – all CAG's invited to participate in a two day intense session to develop the community vision for each community. Gordon Macintosh facilitated the event. Community surveys used as part of the evaluation exercise. A great introduction with many sustainability examples. An introduction to the five pillars and common criteria to evaluate. Gordon mixed the CAG's to develop success indicators for each pillar/ dimension and provided examples to get the groups thinking. The question, What would success look like in each dimension? Using the criteria of; 1. Be able to measure results and 2. Be able to observe (as not all factors are tangible, some are feel). From there a scorecard was developed including 4 strategies and 3 measurables for each dimension to be used as a tool within the community for communication and to measure success in each area. From this point the vision was drawn out of all of the previous information to include community values, the core beliefs and principles that the community should follow and the community goals, what is to be achieved or aspired to.

The 2 day session was very informative and produced some great results. The attendance was great and the individual community CAG's had a great opportunity to network together and learn from other community experiences and knowledge.

August: compilation and typing of all information from the regional visioning session to be presented to the individual CAG's and communities in September/ October for review and to determine next steps.

October 22 Acme and Beiseker – Charlene and Brad presented all the information from the regional visioning workshop.

October 29 Carbon and Irricana- Charlene and Brad presented all the information from the regional visioning workshop.

November 10 Drumheller - Brad presented all the information from the regional visioning workshop.

November 18 Linden - Charlene presented all the information from the regional visioning workshop.

November 23 Irricana - Brad following up on strategies and action plans with the community.

Successes to Date:

A solid foundation has been established for completing the local and regional plans.

Community participation promoted through direct conversations within the communities to ensure as much as possible that the CAG is representative and diverse, and that the 'right' people are participating.

Establishment of CAG's in all 6 communities and resolutions passed.

CAG's have received orientation instruction and education to begin the visioning process.

AUMA Phase 3 nearing completion. Work already started on Phase 4 with the process used in the regional meeting with development of success indicators and scorecard.

Report Submitted By: Charlene Viste/ PRMS MSP Coordinator



CN Rail Discontinuance Recovery Project – at the critical fundraising phase

At the 2008 PRMS AGM the members requested that Palliser look into coordinating a plan for the announced CNR rail line discontinuance between Oyen and Lyalta, AB. A funding request was made to the Provincial Rural Community Adaptation Program (RCAP) in early 2009 for financial assistance to develop a rail continuance recovery plan for the region. PRMS was approved for funding to complete a comprehensive economic and business diversification strategy, that outlines feasible options to obtain and administer an abandoned rail-line, to support and facilitate the region's transportation system and surrounding area growth.

PRMS has partnered with residents, businesses, municipalities, consulting firms and other stakeholders to deliver a coordinated suite of seven activities to complete the development of the strategy.

The activities are:

- 1) maximize community input
- 2) Research and information gathering
- 3) Rail Line Assessment
- 4) Feasibility/ Business Plan
- 5) Opportunity Analysis
- 6) Planning Issues
- 7) Rail Line Acquisition (subject to assessment)

The project has included multiple public meetings to determine the level of local interest, a high level of research into existing rail closure policies and programs in Alberta and beyond, and

A feasibility study and business plan were completed in October by RailWest Management Ltd. with the primary rationale of acquiring the rail line to be utilized for existing grain production and industry in the region. Results are available at www.blrail.net. The business plan depicts that a grain producer could save up to \$1,200 for each loaded producer car minus the cost to move that car from the established short line to Lyalta or Oyen where CNR would pick it up.

A formal company has been formed using the name 'Badlands Railway Company Ltd.' to allow an offer to be made to CNR during the commercial interest stage that began November 17, 2009 and allows 60 days for any party interested in continuing rail line operations to make an offer.

PRMS and RWM will be holding meetings to raise funds for a deposit to accompany an offer to CNR that will be refundable if a reasonable purchase price is not resolved. These meetings will be held December 2nd and 3rd at locations along the rail line.

Regional Profile – ready to be unleashed

The PRMS staff has been busily compiling a regional profile which addresses demography, contains a review of transportation systems, agriculture, education, recreation facilities, housing, the economy and health services in the Palliser region. The final edits to the regional profile have been finalized and printing is to commence before year end. The regional profile will also be available online and digital copies will be distributed to the member municipalities when ready.



"Palliser Regional Municipal Services' purpose is to efficiently, effectively, and innovatively provide high quality, politically astute, and environmentally sensitive professional planning services."

NOTES:
