

MINUTES OF BOARD OF DIRECTORS' MEETING

Held at the Palliser Regional Municipal Services (PRMS) Building; Hanna, Alberta 9:00am Thursday the 9th day of July 2015.

Present

Mr. Barrie Hoover
Mr. Dale Kent
Mr. Larry Stickel
Mr. Brian Bunbury
Ms. Sharel Shoff
Mr. Lawrence Letniak
Mrs. Vanessa Van Der Meer

Representing

Starland County
Village of Halkirk
Town of Hanna
County of Paintearth
Town of Drumheller
Special Area #4
Village of Linden

Staff

Mrs. Kari Bott, Executive Assistant

1. **Welcome**

Chairman Mr. Barrie Hoover welcomed the board members and called the meeting to order at 9:05 A.M.

2. **Approval of Board Meeting Minutes**

The minutes of the June 30th, 2015 board meeting were reviewed.

MOTION BY: Mr. Brian Bunbury

“The June 30th, 2015 board meeting minutes are accepted as circulated.”

CARRIED

3. **Business Arising – Office Activity Update** - In light of the Board's recent acceptance of former CEO Brad Wiebe's resignation, an update of office activities to date was provided to the Board of Directors.

MOTION BY: Chairman Barrie Hoover at 9:25am.

“To move in Camera.”

CARRIED

MOTION BY: Chairman Barrie Hoover at 10:10am.

“To rise from in Camera.”

CARRIED

MOTION BY: Mrs. Vanessa Van Der Meer

“The PRMS CEO computer will be sent for recovery to Reality Bytes in Drumheller to restore all missing and/or lost files.”

SECONDED BY: Lawrence Letniak

CARRIED UNANIMOUSLY

MOTION BY: Mrs. Sharel Shoff

“PRMS will pay out to Brad Wiebe payroll wages up to August 15th, 2015 as well as the ‘pay in lieu of vacation leave earned but not taken’ of a maximum 25 days carried over from 2014, plus the 2015 vacation pay of 2.08 days/month earned up until August 15th, 2015 less any vacation days taken in 2015; in accordance with the PRMS Staff Regulations and Benefits Manual. Payment of final payout will be issued upon the satisfactory receipt of PRMS property consisting of lap top, iPad, cell phone, PRMS Mastercard credit card, passwords and any and all other PRMS property in Brad Wiebe's possession.”

MOTION BY: Mr. Barrie Hoover

“The aforementioned motion is to be tabled for further discussion at the next scheduled Board Meeting upon obtaining a written recommendation from legal counsel David Pick, Brownlee LLP.”

SECONDED BY: Mr. Brian Bunbury
CARRIED UNANIMOUSLY

4. Next Meeting

The next Board Meeting has been scheduled for 9:00am Tuesday August 4, 2015.

MOTION BY: Ms. Sharel Shoff at 11:55am.
“To move in camera.”
CARRIED

MOTION BY: Mr. Dale Kent at 12:15pm.
“To rise from in camera.”
CARRIED

5. New Business

Palliser's Yard Maintenance

MOTION BY: Mr. Larry Stickel
“The Board has selected Jerry Scott’s proposal to perform Palliser’s yard maintenance project over the course of approximately 3 weeks as per his submitted quote at the cost of no more than \$3,500.00.”
CARRIED

Electronic Doorbell

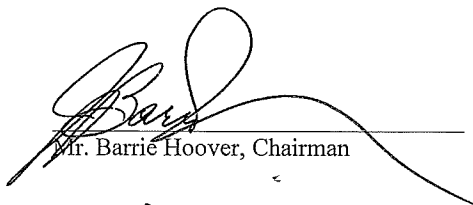
Sharel Shoff will research the options available for the purchase and installation of an electronic notification doorbell for PRMS’ front door entrance.

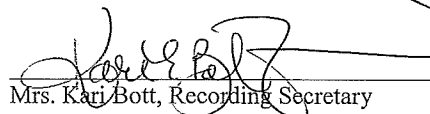
PRMS Staff Meetings

The Board has requested that the PRMS staff meet regularly for informal discussion in order to keep the lines of communication open among the staff members. The Board requested work activity updates from the employees, prepared in advance and to be included in the meeting package for review at board meetings.

6. Adjournment

MOTION BY: Ms. Sharel Shoff
“The Board of Director’s meeting is adjourned.” at 12:40pm.
CARRIED


Mr. Barrie Hoover, Chairman


Mrs. Kari Bott, Recording Secretary