

MINUTES OF BOARD OF DIRECTORS' MEETING

Held at the Palliser Regional Municipal Services Building; Hanna, Alberta 10:00am Tuesday the 30<sup>th</sup> day of June 2015.

Present

Mr. Barrie Hoover  
Mr. Dale Kent  
Mr. Larry Stickel  
Mr. Brian Bunbury  
Ms. Sharel Shoff

Representing

Starland County  
Village of Halkirk  
Town of Hanna  
County of Paintearth  
Town of Drumheller

Absent

Mr. Lawrence Letniak  
Mrs. Vanessa Van Der Meer

Representing

Special Area #4  
Village of Linden

Staff

Mrs. Kari Bott, Executive Assistant  
Mr. Justin Hill, GIS Coordinator

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1. Welcome

Chairman Mr. Barrie Hoover welcomed the board members and called the meeting to order at 10:15 P.M.

2. Approval of Board Meeting Minutes

The minutes of the April 29<sup>th</sup>, 2015 board meeting were reviewed.

**MOTION BY:** Mr. Brian Bunbury

“The April 29<sup>th</sup>, 2015 board meeting minutes are accepted as circulated.”

**CARRIED**

3. New Business

- i) **Resignation of Brad Wiebe** – The Board of Director’s received an email letter of resignation from Brad Wiebe dated June 12<sup>th</sup> indicating his intent to resign effective August 15, 2015.

**MOTION BY:** Ms. Sharel Shoff

“Palliser Regional Municipal Services Board of Directors accepts Brad Wiebe’s letter of resignation with an effective date of June 30<sup>th</sup>.”

**CARRIED**

Discussion took place regarding the transition period and the business to be conducted to remove Brad Wiebe as a signing authority on the accounts, obtain his office key, and obtain Palliser’s property; the lap top, i-pad, cell phone, and passwords for the computers. Barrie Hoover will issue a letter to Brad on behalf of the Board of Directors advising him of the details and to thank him for his years of service.

**MOTION BY:** Mr. Dale Kent

“Palliser Regional Municipal Services Board of Directors will prepare an acceptance letter to be issued to Brad advising him that his resignation was accepted effective June 30, 2015 and his service has been appreciated. Brad will be asked to hand over all of his PRMS property consisting of his keys, passwords, lap top & ipad computers, cell phone and credit card on July 2, 2015. The Board wishes him well in his future endeavors.”

**CARRIED**

- ii) **PRMS Phone System** – The phone system was discussed and it was recognized that the changes that have been made to the recorded greetings have improved the communication and made for a more personable experience.

Justin Hill entered the meeting at 10:55am.

PALLISER REGIONAL MUNICIPAL SERVICES COMPANY LIMITED

iii) Staffing Needs- Discussion took place regarding future staffing needs.

4. In Camera

MOTION BY: Mr. Brian Bunbury at 11:45am.  
"To move in camera."

CARRIED

MOTION BY: Ms. Sharel Shoff at 12:20pm.  
"To rise from in camera."

CARRIED

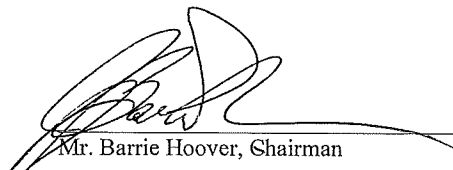
5. Next Meeting

The next meeting will be held at 9am on July 9<sup>th</sup> at which time the Board will meet with Garry Wilson and Jaiden Henry.

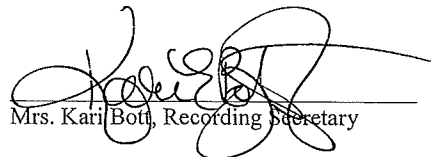
6. Adjournment

MOTION BY: Mr. Larry Stickel  
"The Board of Director's meeting is adjourned." at 12:40pm.

CARRIED



Mr. Barrie Hoover, Chairman



Mrs. Karil Botj, Recording Secretary