

MINUTES OF BOARD OF DIRECTORS' MEETING

Held at the Palliser Regional Municipal Services Building; Hanna, Alberta Wednesday the 30th day of May 2012.

Present

Mr. Annon Hovde
Dr. John Kaster
Ms. Sharel Shoff
Mr. Dale Kent
Mr. Rocky Dahmer

Absent

Mr. Barrie Hoover
Mr. Lawrence Letniak

Staff

Mr. Bradley Wiebe, CEO/ Director of Planning
Mrs. Kari Bott, Executive Assistant

Representing

Village of Linden
Town of Hanna
Town of Drumheller
Village of Halkirk
County of Paintearth

Representing

Starland County
Special Area #4

1. **Welcome**

Chairman Annon Hovde welcomed everyone and called the meeting to order at 5:20 P.M.

2. **Approval of Agenda**

MOTION BY: Ms. Sharel Shoff

"That the agenda be adopted as presented.

CARRIED

3. **Approval of Board Meeting Minutes**

The minutes of the March 27, 2012 board meeting were reviewed.

MOTION BY: Mr. Rocky Dahmer

"That the minutes of the March 27, 2012 board meeting be adopted as circulated."

CARRIED

4. **Business Arising**

Badlands Railway Company

As Mr. Barrie Hoover was not present, an update regarding the response to the share return letter was unavailable.

RCAP Grant Final Report

The final report was submitted and accepted by Mr. Drew Hiltz of Agriculture and Rural Development and the unused grant funds in the amount of \$139,911.93 have been returned.

PRISM Web Based GIS RCP Grant Application

The grant application has been submitted and while a positive outcome is expected, Mr. Wiebe has yet to receive confirmation of acceptance.

MCAC TAME Energy Grant Process

Mr. Brad Wiebe has begun the process of reviewing PRMS' energy use and submitting an application under the Municipal Climate Change Action Centre's 'Taking Action to Manage Energy' Buildings Initiative. The TAME initiative is striving to encourage the retro-fitting of municipally owned facilities by offering reports on facility energy use and matching grants as they work towards improving energy performance and save municipalities' operating costs.

Superior Safety Codes Inspections Agreement

A contract has been signed and returned to Superior Safety Codes; PRMS is currently waiting to receive the signed copy of the agreement.

MOTION BY: Mr. John Kaster

"Business Arising updates accepted as presented."

CARRIED

5. **Financial Update**

Mr. Brad Wiebe presented the current financial standing, informing the Board that Safety Code revenue is higher than this time last year and Subdivision revenue is almost double last year's due to increased activity. Additionally, the revenue amount increased due to the completion of special projects. Mr. Wiebe indicated that PRMS' finances are on track and operating within budget.

MOTION BY: Ms. Sharel Shoff
"That the Financial Update be accepted as presented."

CARRIED

6. **CEO Report**

Mr. Brad Wiebe reviewed activities and upcoming events, special projects, unscheduled projects and 2012 strategic priorities as per the attached report.

MOTION BY: Mr. Dale Kent
"That the CEO Report be adopted as presented."

CARRIED

7. **New Business**

Audit Review Mr. Brad Wiebe reviewed the 2011 financial statements of PRMS provided by Endeavor Chartered Accountants, as a result of the audit review performed in April 2012.

MOTION BY: Dr. John Kaster
"That the 2011 Audited Financial Statements be adopted as presented."

CARRIED

AGM Agenda Review The June 20th, 2012 AGM agenda was reviewed.

Town of Drumheller Internship Partnership Mr. Dave Suen, PRMS Planning Intern will be providing assistance to the Town of Drumheller's development office two days per week effective June 2012. The partnership is outlined in a Letter of Understanding sent to Mr. Paul Salvatore of the Town of Drumheller.

8. **In Camera** – not needed

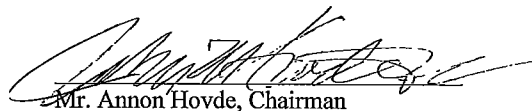
9. **Next Meeting**


The next meeting will be the AGM held on June 20th at 4:00pm.

10. **Adjournment**

MOTION BY: Mr. Dale Kent
"That the meeting be adjourned at 6:30pm."

CARRIED


Mr. Annon Hovde, Chairman


Bradley Wiebe, Recording Secretary