

MINUTES OF BOARD OF DIRECTORS' MEETING

Held at the Palliser Regional Municipal Services Building; Hanna, Alberta Wednesday the 19th day of September 2012.

Present

Dr. John Kaster
Mr. Barrie Hoover
Mr. Dale Kent
Ms. Sharel Shoff

Representing

Town of Hanna
Starland County
Village of Halkirk
Town of Drumheller

Absent

Mr. Annon Hovde
Mr. Rocky Dahmer
Mr. Lawrence Letniak

Representing

Village of Linden
County of Paintearth
Special Area #4

Staff

Mr. Bradley Wiebe, CEO/ Director of Planning
Mrs. Kari Bott, Executive Assistant

1. **Welcome**

Vice Chairman John Kaster welcomed everyone and called the meeting to order at 5:30 P.M.

2. **Approval of Agenda**

MOTION BY: Mr. Barrie Hoover
"That the agenda be adopted as presented.

CARRIED

3. **Approval of Board Meeting Minutes**

The minutes of the May 30, 2012 board meeting were reviewed.

MOTION BY: Mr. Dale Kent

"That the minutes of the May 30, 2012 board meeting be adopted as circulated."

CARRIED

4. **Business Arising**

Badlands Railway Company

Mr. Barrie Hoover informed the board that in speaking with John Brayley of CN he was told that CN would be willing to accept an offer of \$12.8 - \$13.1 million from the Badlands Rail Company. It was decided that the rail company would not be purchasing the rail line and are in the process of returning the remaining funds to the shareholders of the company.

PRISM Web Based GIS RCP Grant Application

The Town of Hanna (managing municipal partner) received written approval August 23, 2012 from Alberta Municipal Affairs for the grant application in the amount of \$250,000. The RFP process has been completed and MRF Geosystems was selected. Garry Zhang of MRF Geosystems will attend the November AGM to demonstrate the online GIS web map, with the full build expected to be complete by February/March 2013.

MCAC TAME Energy Grant Process

Mr. Brad Wiebe initiated the grant process with a review of Palliser's energy use based on billing and energy costs paid over the past years. The next step will require an assessment and as the costs of hiring an assessor are expected to be higher than the grant amount it is considered more prudent to do upgrades without the process. Quotes for energy upgrades (furnaces, doors, and lighting) will be obtained and presented at a future board meeting for approval.

AGM Feedback

The potential for future learning opportunities/training activities at AGMs was discussed. Garry Zhang from MRF Geosystems will be in attendance in November to provide information regarding the Prism web based project.

Town of Drumheller Internship Partnership

Palliser's planning internship contract with Dave Suen is due to expire October 31, 2012 and will not be renewed.

5. Financial Update

Mr. Brad Wiebe presented the current financial standing and indicated that PRMS' finances are on track and operating within budget.

MOTION BY: Ms. Sharel Shoff

"That the financial update be accepted as presented."

CARRIED

6. CEO Report

Mr. Brad Wiebe reviewed the activities that took place over the summer and the upcoming conferences and conventions scheduled for the fall. Brad discussed the special projects currently being undertaken, unscheduled projects and the 2012 strategic priorities as per the attached report.

MOTION BY: Mr. Dale Kent

"That the CEO Report be adopted as presented."

CARRIED

7. New Business

AUMA Benefits Review: Mr. Brad Wiebe is waiting to hear from Michael Bevan of AUMA regarding the review of employee benefits.

Wind damage: An update was provided regarding the wind damage incurred on September 10, 2012 and the subsequent power/electric permits required by homeowners within the Town of Hanna in order to have their power restored.

AGM Agenda Review: The fall AGM has been set for November 7th at 4pm.

MOTION BY: Mr. Barrie Hoover

"That the fall AGM be held on November 7th at 4pm."

CARRIED

Preliminary Budget Discussions: Mr. Brad Wiebe is waiting for the provincial assessment and census numbers to be released in order to determine the 2013 requisition amounts. The budget will be reviewed at the next board meeting for presentation at the AGM, and a review of the quotes and funds required for the energy upgrades will be discussed during October's board meeting.

8. In Camera

MOTION BY: Ms. Sharel Shoff

"Move in camera at 6:55pm."

CARRIED

MOTION BY: Dr. John Kaster

"Move out of camera at 7:30pm."

CARRIED

9. Next Meeting

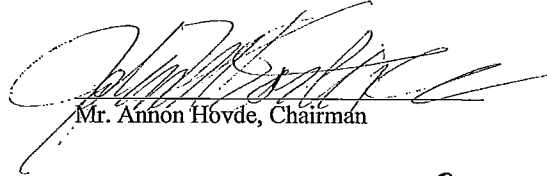
The next board meeting will be held at 5pm on Wednesday October 24, 2012.

10. Adjournment

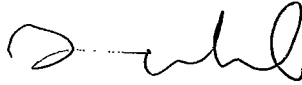
MOTION BY: Mr. Barrie Hoover

"The meeting is adjourned at 7:35pm."

CARRIED



Mr. Annon Hovde, Chairman



Bradley Wiebe, Recording Secretary