

MINUTES OF BOARD OF DIRECTORS' MEETING

Held in the Boardroom of the Palliser Regional Municipal Services Building; Hanna, Alberta
at 5:00 P.M. Wednesday the 22nd day of September 2010.

Present

Mr. Annon Hovde
Dr. John Kaster
Mr. Don Guidolin
Mr. Art Standing
Mr. Dale Kent
Mr. Barrie Hoover
Mr. Wayne Richardson

Representing

Village of Linden
Town of Hanna
Town of Drumheller
Special Area #2
Village of Halkirk
Starland County
County of Paintearth

Staff

Mr. Bradley Wiebe, CEO/ Senior Planner
Mrs. Kari Bott, Executive Assistant

1. **Welcome**

Chairman Annon Hovde welcomed everyone and called the meeting to order at 5:20 P.M.

2. **Approval of Agenda**

MOTION BY: Mr. Art Standing

"That the agenda be adopted as presented."

CARRIED

3. **Approval of Board Meeting Minutes**

The minutes of the June 16th, 2010 board meeting were reviewed.

MOTION BY: Dr. John Kaster

"That the minutes of the June 16th, 2010 board meeting be adopted as circulated."

CARRIED

4. **Business Arising**

- i. *Articles of Incorporation* – Brad Wiebe informed the board members that the amendments to the Articles of Incorporation adopted at the June AGM had been submitted to Corporate Registry.
- ii. *Wheatland County Share dissolution*– Brad Wiebe informed the board members that a letter and invoice were mailed June 30, 2010 as well as a letter of official notice dated July 30, 2010 to Wheatland County requesting payment of the 2010 requisition fee and advising them of the forfeiture of their shares if the outstanding amount remained unpaid. Wheatland County responded by indicating that they have no intention of paying the outstanding requisition fee. Correspondence between Palliser and Wheatland was reviewed.

MOTION BY: Wayne Richardson

"As the requirements of the OFFICIAL NOTICE dated July 30, 2010 requesting the 2010 Requisition fee of \$81,189.47 were not complied with, Wheatland County's share in the Palliser Regional Municipal Services Company Ltd. has hereby been forfeited."

CARRIED

- iii. *Strategic Business Plan* – Brad Wiebe indicated that the 2010-2013 Strategic Business Plan was adopted at the June 16, 2010 AGM and implementation plans have been initiated.

5. Financial Update

Brad Wiebe advised the Board that while subdivision activity has been down Palliser has remained within budget and will be in a good position by year end with revenue from special projects.

MOTION BY: Mr. Don Guidolin

“That the financial update be adopted as presented.”

CARRIED

6. CEO Report

Brad Wiebe informed the Board members of the progress to date of the Strategic Business Plan, Regional Profile completion, Town of Castor MDP/LUB, Wind Energy Regulations Review, MD of Acadia Transportation and Subdivision Concept, Regional MSP Workshop, Staff Evaluations completed in June, RCAP Rail Recovery Project Phase 2 Grant, Municipal Internship Application, PRISM Group Meeting and the Upcoming Discussions and Strategic Objectives. With the implementation of the Strategic Business Plan, Brad provided further information: the 2011 Budget to be developed and reviewed at the November AGM, a revised fee schedule to be based on a user pay scenario, reorganization of staff positions, draft strategy for consistent and structured planning policy review, GIS coordinator hiring, council orientation sessions (CEO will meet with councils) & communications strategy – a remaining requirement of the Exploration Grant I.

MOTION BY: Mr. Art Standing

“That the CEO Report be adopted as presented.”

CARRIED

7. Planning Activity Update

Brad Wiebe outlined the planning activity completed to date as well as the status of the projects currently being undertaken by PRMS staff members.

MOTION BY: Mr. Don Guidolin

“That the policy planning activity update be adopted as presented.”

CARRIED

8. Special Projects Update

Brad Wiebe advised the board members of the current status of the AUMA MSP pilot project nearing completion, the CN Rail Discontinuance Recovery Project, Exploration Grant 1, PRISM II Grant and the Joint Assessment Review Board. In regard to the Rail Recovery Project; letters were sent to municipalities on September 21 via email to request municipal funding support as the municipalities have until October 18 to express interest in retaining rail assets. Barrie Hoover, Chairman of the rail board provided an update of the scenarios and support required to move forward.

The formation of the Joint Assessment Review Board was discussed and Palliser will obtain an update of information and compile a list of trained members in order for the review board to work together.

MOTION BY: Dr. John Kaster

“That the Special Projects update be adopted as presented.”

CARRIED

9. New Business

Brad presented the Board with the CEO performance evaluation forms in order that a performance review could be conducted.

10. In Camera

MOTION BY: Mr. Barrie Hoover

“That the meeting move In Camera at 6:15pm; with Brad Wiebe and Kari Bott absent.”

CARRIED

MOTION BY: Mr. Art Standing

“That the meeting move Out of Camera at 7:00pm; with Brad Wiebe and Kari Bott present.”

CARRIED

The Board thanked Brad Wiebe for his performance during the past year.

11. Next Meeting

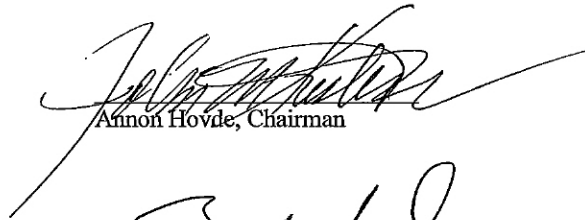
The AGM will be held on Thursday November 4th, 2010 at 4pm.

12. Adjournment

MOTION BY: Mr. Barrie Hoover

“That the meeting be adjourned at 7:15pm.”

CARRIED



Annon Hovde, Chairman



Bradley Wiebe, Recording Secretary