

# PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services  
at 4:00 p.m. on Friday, November 20, 2009.

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## PRESENT

Mr. Annon Hovde, Chairman  
Dr. John Kaster  
Mr. Wayne Richardson  
Mr. Don Guidolin  
Mr. Barrie Hoover  
Mr. Ben Armstrong  
Mr. Dale Kent  
Mr. Gary Peers  
Mr. Albert McFadyen  
Mr. Fred Walters  
Mr. Don Cuthill  
Mr. Alan Larson  
Mr. Dennis Filipenko  
Ms. Shirley Buyer  
Ms. Mary Crowe  
Mr. Dennis Kuiken  
Mr. Skip MacArthur  
Mr. Rick Fair  
Mr. Paul Salvatore  
Ms. Lois Bedwell  
Mr. Manfred Schroeder  
Ms. Lorena Scheffellaier  
Mrs. Geraldine Gervais  
Mr. Jay Slemp  
Mr. David Connauton  
Mr. Jan Koenraadt  
Mr. Doug Lehman  
Ms. Debby Mundt  
Mr. Rod Briggs  
Ms. Tarolyn Peach  
Mr. Chris Reeds  
Mr. Melvin Bingeman

## ABSENT

Mr. Arthur Standing  
Mr. Lawrence Letniak  
Ms. Tammy Olds  
Mr. Gerald Rehman  
Ms. Tracey Anderson  
Mr. Steve Hayes  
Ms. Julie Gaudett  
Mr. Pat Gorcak  
Mr. Bob Allen

## REPRESENTING

Village of Linden  
Town of Hanna  
County of Paintearth No. 18  
Town of Drumheller  
Starland County  
Wheatland County  
Village of Halkirk  
M.D. of Acadia #34  
M.D. of Acadia No. 34  
Village of Beiseker  
Village of Standard  
Village of Standard  
Town of Castor  
Village of Carbon  
Village of Carbon  
Village of Acme  
Village of Morrin  
Village of Delia  
Town of Drumheller  
Town of Oyen  
Town of Oyen  
Town of Coronation  
Town of Hanna  
Special Areas  
Town of Coronation  
County of Paintearth No. 18  
Town of Oyen  
Village of Empress  
Village of Empress  
County of Paintearth No. 18  
Town of Trochu  
Special Area No. 3

## REPRESENTING

Special Area No. 2  
Special Area No. 4  
Village of Cereal  
Village of Consort  
Village of Hussar  
Village of Munson  
Village of Rockyford  
Village of Veteran  
Village of Youngstown

## STAFF

Mr. Brad Wiebe, Chief Executive Officer/Senior Planner  
Mrs. Kari Bott, Executive Assistant  
Mrs. Charlene Viste, Planning Technician  
Mrs. Michele Buchwitz, Planning Assistant  
Mr. Edward Hart, IT/GIS Coordinator  
Mr. Garry Wilson, Planner I  
Ms. Kate Lima, Safety Codes Officer

Mr. Annon Hovde, the Agency's Chairperson, called the meeting to order at 4:00 p.m.

**1. Introductions**

Mr. Annon Hovde welcomed all members and thanked them for attending.

**2. Approval of Agenda**

**MOTION BY:** Mr. Wayne Richardson

"That the agenda for the Full Membership Meeting be approved."

**CARRIED**

**3. Approval of November 19th, 2008, Full Membership Meeting Minutes (Attachment #1)**

**MOTION BY:** Dr. John Kaster

"That the minutes of the November 19th, 2009, Organizational & Full Membership Meeting be approved."

**CARRIED**

**4. Business Arising from the Minutes**

No business arising.

**5. Appointment of Auditors for 2009-2010**

**MOTION BY:** Mr. Manfred Schroeder

"That Endeavor Chartered Accountants be appointed as the auditors for Palliser Regional Municipal Services Co. Ltd. for 2009-2010."

**CARRIED**

**6. Chairman's Report – Mr. Annon Hovde**

Mr. Annon Hovde reported on Palliser's successful year, the staff changes that took place, the projects undertaken and thanked all board members and staff for their dedication and hard work.

**7. Activity Review**

i) **Safety Codes** – Ms. Kate Lima provided a presentation on building permit activity in the Region. Including the Town of Drumheller, there has been over \$57 million worth of permits issued to the end of October '09.

ii) **Subdivision Activity** - Mr. Garry Wilson reported on subdivision activity in the PRMS region, indicating that applications and numbers are comparable to the years previous to 2008.. Many Area Structure Plans, Concept Plans and various planning studies are being undertaken at this time; with 2010 being a promising year for future growth and development.

iii) **PRISM** – Mr. Ed Hart, IT/GIS Coordinator, provided the members with a PRISM I update and demonstrated the imagery available on the website using the smart board.

iv) **PRISM II Enhancement Project** – Mr. Brad Wiebe presented an outline of the enhancements to the PRISM project that will be undertaken in 2010.

v) **PRMS Exploration Grant I** – Mr. Brad Wiebe advised that the Regional Profile has been completed and will be sent out in digital format.

- vi) **AUMA MSP Pilot Project**– Ms. Charlene Viste reported on the municipal sustainability planning initiative that PRMS has been engaged in with the municipalities of Beiseker, Irricana, Carbon, Acme, Linden and Drumheller.
- vii) **Rail Recovery Project** - Mr. Brad Wiebe reported on the CN Rail Discontinuance between Oyen and Lyalta. The project has included multiple public meetings to determine the level of local interest, a high level of research a feasibility study and a business plan. A rail way company has been formed and share offering meetings will take place in December and into 2010. A website has been developed and through the efforts of a board of directors and the hired consultants, an offer will be presented to CN by the February 15<sup>th</sup> deadline date .

- 8
- i) **Financial Update** – Mr. Brad Wiebe presented the financial report and indicated that there may be a small requisition increase in 2010.
  - ii) **2008 Audit** – Monica Ell presented the 2008 financial audit.

**MOTION BY:** Mr. Barrie Hoover  
 “That the 2008 financial audit prepared by Monica Ell of Endeavor Chartered Accountants be accepted as presented.”

**CARRIED**

Mr. Annon Hovde formally thanked Monica Ell for the work performed for PRMS in 2009 and for her role in Dave Amos' investigation.

Mr. Brad Wiebe spoke to the investigation and formally thanked the Board of Directors for their role and support shown in the investigation.

9. **General Discussion** – Mr. Brad Wiebe

Mr. Brad Wiebe informed the members that in 2010 he will be meeting with the CAOs to determine potential services that PRMS could offer. He stated that PRMS would like to determine what services could be provided on a regional basis thereby assisting in the removal of duties that may be time consuming for CAOs.

Some items of particular interest were development permits, regional sustainability coordinator , municipal grant administrator, land use, regional assessor, assessment review board and a regional by law enforcement officer. All of these ideas will be looked into in 2010.

10. **Election of Board of Directors**

The Board of Directors consists of:

- a) Two acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller and the Town of Hanna.

Dr. John Kaster will represent Town of Hanna on the Board of Directors.

Mr. Don Guidolin will represent Town of Drumheller on the Board of Directors.

- b) Two acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and County of Paintearth

Mr. Art Standing will represent Special Areas on the Board of Directors.

Mr. Wayne Richardson will represent County of Paintearth on the Board of Directors.

- c) Three other representatives elected by the shareholders:

Mr. Barrie Hoover nominated Mr. Annon Hovde of Linden as a rural representative on the Board of Directors. Mr. Annon Hovde agreed to let his name stand.

Mr. Jan Koenraadt nominated Mr. Dale Kent of Halkirk as a representative on the Board of Directors. Mr. Dale Kent agreed to let his name stand.

Mr. Wayne Richardson nominated Mr. Barrie Hoover of Starland County as a representative on the Board of Directors. Mr. Barrie Hoover agreed to let his name stand.

**MOTION BY:** Mr. Ben Armstrong  
 "There being no further nominations, nominations cease."  
**SECONDED BY:** Mr. Fred Walters  
**CARRIED**

The Board of Directors for 2009- 2010 consists of Dr. John Kaster (Town of Hanna), Mr. Don Guidolin (Town of Drumheller), Mr. Art Standing (Special Area No. 2), , Mr. Wayne Richardson (County of Paintearth), Mr. Annon Hovde (Village of Linden), Mr. Dale Kent (Village of Halkirk) and Mr. Barrie Hoover (Starland County).

10. **Other – Door prizes** - were drawn and the winners were: John Kaster, Chris Reeds, Allan Larson and Wayne Richardson.

Jay Slemp thanked Ben Armstrong for being an active part of Palliser and is sorry to acknowledge that Wheatland will no longer be a shareholder of Palliser.

Annon Hovde thanked Jay Slemp, Ross Rawlusk and Ray Romanetz for assistance in hiring the new CEO; Brad Wiebe.

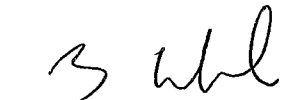
11. **Next Meeting** – Spring 2010, date to be announced  
 12. **Adjournment** (5:30 p.m.)

Chairman Mr. Annon Hovde reminded those in attendance of the reception / networking to occur following the meeting.

**MOTION BY:** Mr. Bert McFadyen  
 "That the meeting be adjourned."  
**CARRIED**



Chairman  
 Mr. Annon Hovde



Recording Secretary  
 Mr. Brad Wiebe