

# PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held Virtually in the Boardroom of Palliser Regional Municipal Services Co. Ltd  
at 3:30 p.m. on Friday 20, 2020

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## PRESENT

Aaron Skappak  
Jason Wallsmith  
Dennis Kuiken  
Gary Sawatzky  
Michelle Lomond  
Christopher Robblee  
Sandy Walters  
Quinton Flint  
Robyn Thompson  
Kristyne DeMott  
Darryl Drohomerski  
Dale Kent  
Larry Stickel  
Kim Neill  
Les Schultz  
Kate Brandt  
Vanessa VanderMeer  
Lynda VanderWoerd  
Jack Hauck  
George Glazier  
Leah Smith  
Elaine Macdonald  
Brad Slorstad  
Jordon Christianson  
Trent Caskey  
Brandon Duffala  
Joe Pedersen  
Yvette April  
John Rew  
Carl Peterson

## ABSENT

Lonny Nelner  
Tami Olds  
Mark Stannard  
Sandra Crooker  
Melissa Wilton  
Bob Spencer  
Kevin Wilson  
Doug Noble  
Ed Stephan  
Jan Allison  
Robert D. Blagen

## STAFF

Devin Diano, Chief Executive Officer  
Garry Wilson, Subdivision Planner  
Levi Hayworth, Planner  
Ashley Foster, Planner

## REPRESENTING

MD of Acadia No. 34  
MD of Acadia No. 34, CAO  
Village of Acme  
Village of Acme, CAO  
Village of Carbon  
Town of Castor, CAO  
Town of Consort  
Town of Coronation, CAO  
Village of Delia  
Town of Drumheller  
Town of Drumheller, CAO  
Village of Halkirk  
Town of Hanna  
Town of Hanna, CAO  
Village of Hussar  
Village of Hussar, CAO  
Village of Linden  
Village of Linden, CAO  
Town of Oyen  
County of Paintearth No. 18  
Village of Rockyford  
Village of Rockyford, CAO  
Special Area No. 2  
Special Areas Board Chairman  
Director of Property Admin.  
Village of Standard  
Village of Standard  
Village of Standard, CAO  
Starland County  
Town of Trochu, CAO

## REPRESENTING

Town of Castor  
Village of Cereal  
Town of Coronation  
Village of Empress  
Village of Morrin  
Village of Munson  
Special Area No. 3  
Special Area No. 4  
Town of Trochu  
Village of Veteran  
Village of Youngstown

Kari Bott, Executive Assistant  
Cody Dale-McNair, GIS Coordinator  
Shahira Jalal, Planner  
Ashley Bancroft Uwins, Reality Bytes

**George Glazier, the Agency's Chairman, called the meeting to order at 4:15 p.m.**

**1. Welcome and Chairman's Message**

George Glazier welcomed all members and thanked them for attending virtually. Roll call took place to ensure quorum was achieved. Ashley Bancroft Uwins of Reality Bytes provided an orientation for participating in the Teams meeting. George delivered the Chairman's message for the year and provided information regarding staff changes and project updates.

**2. Approval of AGM Agenda**

**MOTION BY:** Larry Stickel, Hanna  
 "The November 20, 2020 Annual General Meeting Agenda is accepted as presented and circulated."  
**CARRIED**

**3. Approval of December 12, 2019 Full Membership Meeting Minutes**

**MOTION BY:** Dennis Kuiken, Village of Acme  
 "That the minutes of the December 12, 2019 Full Membership meeting be adopted as circulated."  
**CARRIED**

**4. Business Arising from the December 12, 2019, AGM Minutes –**

**Bullet point #8 - Motion** to determine the PRMS municipal shareholder members' desire to introduce term limits for PRMS Board of Directors. The recommendation was to be obtained in 2020 through Board & CAO meetings and brought forward to the November 20, 2020 AGM however this was not achieved due in part to the restrictions imposed by Covid 19 which led to the postponement of CAO meetings.

**MOTION BY:** Dennis Kuiken, Village of Acme  
 "PRMS Board of Director term limits will be reviewed in 2021."  
**CARRIED**

**5. Budget Review – 2021 Budget and 2021-2023 Requisition – Devin Diano**

PRMS CEO, Devin Diano explained the current state of PRMS finances and provided the background information considered in the preparation of the 2021 Budget and the 2021-2023 Requisition which was accepted by the PRMS Board of Directors at the September 18<sup>th</sup>, 2020 board meeting. Chairman George Glazier called for questions and there being none, he requested a motion to accept the 2021 Budget for ratification by the full membership.

**MOTION BY:** Larry Stickel, Town of Hanna  
 "That the 2021 Budget, as recommended by the PRMS Board of Directors, be accepted and ratified as presented."  
**CARRIED**

Chairman George Glazier provided information to support the discussion of adopting and ratifying the 2021 requisition.

**MOTION BY:** Brad Slorstad, Special Area #2  
 "That the 2021 Requisition increase of 3%, as recommended by the PRMS Board of Directors, be accepted and ratified as presented."  
**CARRIED**

Chairman George Glazier called for a discussion regarding the Board of Directors' recommendation of a 3% requisition increase for each of the 2022 & 2023 years. It was determined that the discussion for ratification of the requisitions be reserved for annual review by the Board of Directors and presented for ratification at the AGM.

**6. Activity Review and Update:**

- i. Palliser Planning Activity Update – Devin Diano delivered a power point presentation showcasing the Planning services, GIS and Safety Code programs offered by PRMS. Devin answered questions regarding the Drumheller Flood Mitigation project and Shahira Jalal spoke to the current and future projects of IDPs, MDPs & LUBs. Levi Hayworth outlined the process followed to create an MDP, and Ashley Foster outlined the public engagement required, and the different methods of communication which are being undertaken during covid.
- ii. Subdivision Activity – Garry Wilson outlined the PRMS subdivision activity to date
- iii. GIS Update – Cody Dale-McNair presented an update of the GIS activity during 2020 and projects being undertaken
- iv. Safety Codes Activity – Ashley Foster provided an update of permitting activity within the PRMS region on behalf of Linda Taylor

**7. Election of Board of Directors**

- a) *Two acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller and the Town of Hanna.*

Kristyne Demott represents the Town of Drumheller on the PRMS Board of Directors.

Larry Stickel represents the Town of Hanna on the PRMS Board of Directors.

- b) *Two acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and the County of Paintearth No. 18*

Brad Slorstad represents the Special Areas Board on the PRMS Board of Directors.

George Glazier represents the County of Paintearth No. 18 on the PRMS Board of Directors.

- c) *Three other representatives elected by the shareholders:*

Aaron Skappak, MD of Acadia No. 34 nominated Dennis Kuiken of the Village of Acme as a representative on the PRMS Board of Directors. Dennis Kuiken agreed to let his name stand.

Brad Slorstad, Special Area No. 2 nominated Aaron Skappak of the M.D. of Acadia No. 34 as a representative on the PRMS Board of Directors. Aaron Skappak agreed to let his name stand.

Dennis Kuiken, Village of Acme nominated Dale Kent of the Village of Halkirk as a representative on the PRMS Board of Directors. Dale Kent agreed to let his name stand.

**MOTION BY:** George Glazier called for nominations 3 times.  
"Hearing no further nominations; nominations cease."

**CARRIED**

The Board of Directors for 2020 - 2021 consists of Kristyne Demott (Town of Drumheller), Larry Stichel (Town of Hanna), Brad Storstad (Special Areas Board), George Glazier (County of Paintearth No. 18), Aaron Skappak (M.D. of Acadia No. 34), Dennis Kuiken (Village of Acme), Dale Kent (Village of Halkirk).

**8. General Discussion –**

CEO Devin Diano thanked Linda Taylor of Drumheller for her dedication in delivering the Safety Codes program to PRMS.


**9. Next Meeting - November 2021**

**10. Adjournment**

Chairman George Glazier thanked everyone for attending.

**MOTION BY:** George Glazier, County of Paintearth No. 18  
"The November 2020 annual general meeting is adjourned." at 5:10pm  
**CARRIED**

  
George Glazier, PRMS Chairman of the Board

  
Devin Diano, CEO