

PRMS BOARD OF DIRECTORS' MEETING MINUTES

Held in the PRMS Boardroom on Thursday the 25th day of April 2024.

Board Members Present

Kyle Olsen
Chris Reeds
Mark Landry
Trevor Hittel
Dale Norton
Crystal Sereda
John Kimber
Dennis Kuiken

Representing

Town of Hanna
Town of Trochu
Starland County
Town of Oyen
County of Paintearth No. 18
Town of Drumheller
Special Areas Board
Village of Acme

Guest Presenters

Peter Stone, Ascend LLP
Andi Dzilums, Travel Alberta
Julia Fielding, Travel Drumheller
Lana Phillips, Travel Drumheller

PRMS Administration Present

Devin Diano, CEO/Director of Planning
Kari Bott, Office Manager

1. Welcome, Call to Order

Chairman Kyle Olsen called the board meeting to order at 1:00pm.

2. Approval of Agenda

The April 25th, 2024, circulated board meeting agenda was reviewed.

MOTION BY: John Kimber

“The April 25th, 2024 board meeting agenda is approved as circulated.”

CARRIED

3. Approval of Board Meeting Minutes of February 1, 2024

MOTION BY: Dale Norton

“The February 1st, 2024 Board Meeting Minutes are adopted as circulated.

CARRIED

Approval of Board Meeting Minutes of March 7, 2024

MOTION BY: Trevor Hittel

“The March 7, 2024 Board Meeting Minutes are adopted as circulated.

CARRIED

Approval of Board Meeting Minutes of March 28, 2024

MOTION BY: Crystal Sereda

“The March 28, 2024 Board Meeting Minutes are adopted as circulated.

CARRIED

4. Audited 2023 Financial Statement – Ascend LLP

Peter Stone of Ascend LLP presented the audited 2023 financial statement and provided additional information in response to board member questions. The 2023 financial year resulted in \$27,882 revenue over expenditures and a transfer from surplus for a budgeted shortfall was not required.

MOTION BY: Chris Reeds

“The PRMS Board of Directors adopts the 2024 audited financial statements presented by Ascend LLP.”

CARRIED

5. Presentation – Destination Drumheller

Andi Dzilums of Travel Alberta, and Julia Fielding and Lana Phillips of Travel Drumheller provided a tourism presentation, encouraging people within the region to support the local tourist attractions and join in promoting this area of Alberta.

6. **Business Update – CEO and Staff Activity Report**

CEO Devin Diano provided an update of activity within the Palliser office and region. Palliser’s new GIS Coordinator Elliot Hall began employment on April 8th and will be working remotely with five working days in the office per month. The Planner II/Development Officer position remains unfilled at this time. With the transition to a new inspection agency, safety codes has been the predominate time commitment of 2024. Subdivision activity is picking up and some of the ongoing large planning projects are winding down as they are adopted. The 2024 projects are underway with councils and CAOs set to review their LUBs over the summer months. Senior Planner Tracy Woitenko recently created a development officer’s manual, and will be delivering training sessions to PRMS municipal shareholders during May and June with more opportunities available on an as needed basis.

MOTION BY: Dennis Kuiken

“The PRMS Board of Directors accepts for information the CEO & Staff Business update.”

CARRIED

7. **In Camera**

MOTION BY: Dale Norton

“Palliser Regional Municipal Services’ Board of Directors moves In Camera.” at 2:51 pm

CARRIED

MOTION BY: Crystal Sereda

“Palliser Regional Municipal Services’ Board of Directors rises from In Camera.” at 3:34 pm.

CARRIED

8. **Next Meeting**

The next Board Meeting is scheduled for June 25, 2024 at 12:00pm.

9. **Adjournment**

MOTION BY: Kyle Olsen

“The Board of Directors’ meeting is hereby adjourned.” at 3:38 pm.

CARRIED



Devin Diano, PRMS CEO/Director of Planning



Kyle Olsen, PRMS Chairman of the Board