



ANNUAL GENERAL MEETING

November 28, 2024

MESSAGE FROM THE PRMS CHAIRMAN

— KYLE OLSEN

As we close out another year at Palliser Regional Municipal Services I'd like to update everyone on a few of the changes and successes over the past year.

Staffing has changed around the office since last year starting with Delayne Bankhead beginning as Office Clerk in January. In her year so far she has proven to be capable of additional tasks, and we look forward to her growth here at PRMS. We've also added Elliot Hall as our GIS Coordinator in April. Elliot has proven very capable and is always happy to meet with any of our member municipalities for any help which may be needed using our GIS web map.

Every department has been successful in upholding the highest standards of work. Having safety codes in house with Linda Taylor at the helm has increased speed and efficiency of the entire program now with a full year under her belt. Garry Wilson continues to be reliable with all our subdivision work and Tracy Woitenko always amazes us with her attention to detail and technical skills when drafting and interpreting documents as well as her various workshops. We would all be lost without Kari Bott keeping every single person organized while managing so many aspects of the office and day-to-day operations. Last but not least, our CEO Devin Diano continually gets thrown curveballs and manages all operations throughout them, all while having to fill in roles for PRMS at varying capacities.

It was another successful year helping member municipalities grow and develop with our ever-changing landscapes through Subdivisions, LUBs, MDPs, IDPs, ASPs, and all other technical documents that none of us ever get tired of reading or amending.

Goals for 2025 will be to attempt to fill the Planner II role in a very competitive job market and continue the engagement with member municipalities through workshops and orientations. We've had success with our development permit workshops and GIS web map tutorials so please feel free to reach out with any inquiries for those, or for any assistance with your planning needs!

From the Board, we hope for a prosperous and successful year ahead for every one of our members and a Merry Christmas to each one of you and your families!

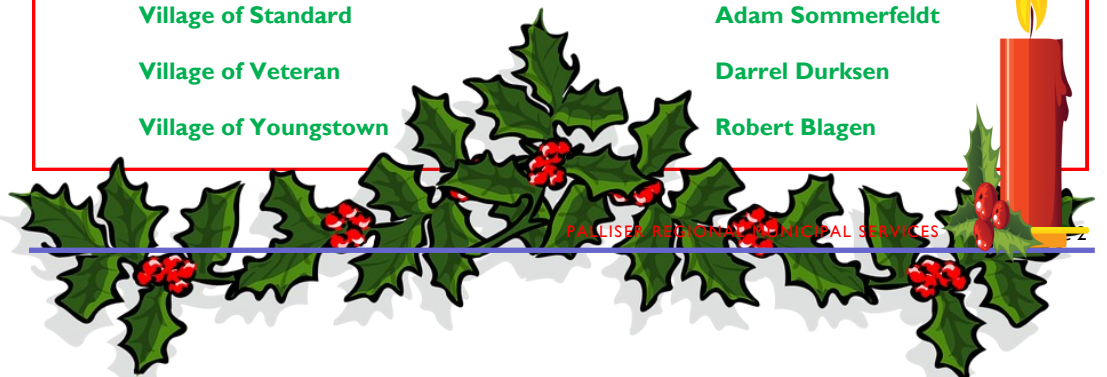


ANNUAL GENERAL MEETING—2024

MUNICIPAL SHAREHOLDER MEMBERS & PRMS REPRESENTATIVES

MUNICIPAL SHAREHOLDER MEMBERS AND REPRESENTATIVES

County of Paintearth No. 18	Dale Norton
M.D. of Acadia No. 34	Aaron Skappak
Special Area 2	Mark Blair
Special Area 3	John Kimber
Special Area 4	Doug Noble
Starland County	Mark Landry
Town of Castor	Cecil Yates
Town of Coronation	Cody Hilmer
Town of Drumheller	Crystal Sereda
Town of Hanna	Kyle Olsen
Town of Oyen	Trevor Hittel
Town of Trochu	Chris Reeds
Village of Acme	Dennis Kuiken
Village of Carbon	Trina Anderson
Village of Consort	Sandy Walters
Village of Delia	David Smeyers
Village of Empress	Clint Steinley
Village of Halkirk	Dale Kent
Village of Hussar	Coralee Schindel
Village of Linden	Reg Wiebe
Village of Morrin	Chris Hall
Village of Munson	Mary Taylor
Village of Rockyford	April Geeraert
Village of Standard	Adam Sommerfeldt
Village of Veteran	Darrel Durksen
Village of Youngstown	Robert Blagen

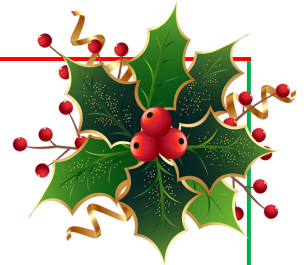


ANNUAL GENERAL MEETING—2024

PRMS BOARD MEMBERS & EMPLOYEES

BOARD OF DIRECTORS

Kyle Olsen, Chairman	Town of Hanna
Trevor Hittel, Vice Chairman	Town of Oyen
John Kimber	Special Area No. 2
Dale Norton	County of Paintearth No. 18
Crystal Sereda	Town of Drumheller
Chris Reeds	Town of Trochu
Mark Landry	Starland County
Dennis Kuiken	Village of Acme



EMPLOYEES

Devin Diano	Chief Executive Officer/Director of Planning
Kari Bott	Office Manager
Tracy Woitenko	Senior Planner
Garry Wilson	Subdivision Planner
Elliot Hall	GIS Coordinator
Linda Taylor	Safety Codes Administrator
Delayne Bankhead	Office Clerk



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ANNUAL GENERAL MEETING—2024

PRMS CEO Letter to the Members

As we gather for this year's Annual General Meeting, I am excited to reflect on an eventful and productive year at PRMS. 2024 was marked by progress, collaboration, and growth as we navigated new challenges and opportunities.

This year we welcomed new members to the PRMS team. Delayne Bankhead joined us as our new Subdivision and Safety Codes Clerk, bringing enthusiasm and fresh perspectives to the team. Additionally, we welcomed Elliot Hall as our GIS Coordinator. Elliot comes to PRMS with several years of directly related experience working with municipal webmaps and has quickly become a valuable member of the team. We're thrilled to have them both on board!



One of the most significant undertakings this year was the continuation of the transition of safety codes permit issuing to the PRMS office. Starting January 1, 2024, all safety codes permits were issued out of the PRMS office. In addition, PRMS completed a significant RFP process for our safety codes inspection agency contract, hiring Park Enterprises. The effort to get the system operational both in our office and with the new inspection agency has been a central theme for 2024 and the large consumer of our time. While we've made substantial progress, we continue to refine and improve our processes in collaboration with Park Enterprises. I would like to thank Linda, Kari and Delayne for their invaluable contributions in this process. They all played pivotal roles in the successful transition of our safety codes department and the setup with Park Enterprises. Their hard work and teamwork have been instrumental in achieving this milestone.

As always, our planning department remained busy, completing important planning documents for our municipalities. Thank you to Tracy Woitenko for her expertise in ensuring these projects were completed to the highest standard. Also, thank you to Tracy for her work in completing Development Officer training for our municipalities and for the creation of many new training documents, tools, and procedural manuals to support municipal staff. We are excited to be able to offer these resources to our members and hope your staff have found them valuable. I also want to thank Garry for his continued diligence in working on subdivisions for our municipal members.

Finally, I want to thank the Board of Directors for their ongoing dedication and support throughout the year. Your guidance and commitment are vital to the success of PRMS, and I deeply appreciate the time and effort you devote to our organization.

Thank you to everyone who has been part of PRMS's journey in 2024. I look forward to continuing our work together in the year ahead.

Sincerely,

Devin Diano

CEO/Director of Planning



ANNUAL GENERAL MEETING—2024

AGENDA 2024

PALLISER REGIONAL MUNICIPAL SERVICES COMPANY LIMITED



FULL MEMBERSHIP ANNUAL GENERAL MEETING

AGENDA

Thursday November 28, 2024 – 4:00PM

Palliser Regional Municipal Services Boardroom, Hanna

1. **Welcome & Roll Call** – Kyle Olsen, Chairman
2. **PRMS Chairman's Message**
3. **Approval of November 28, 2024 Annual General Meeting Agenda**
4. **Approval of November 30, 2023 Annual General Meeting Minutes**
5. **Business Arising from the Minutes**
6. **2025 Budget & 2025 Requisition**
 - ◆ As recommended by the PRMS Board of Directors on September 19, 2024
7. **PRMS Services & Yearly Activity**— Presentation from PRMS Employees
 - i) Planning, Subdivision, and GIS Activity
 - ii) Safety Codes/Building Activity

ANNUAL GENERAL MEETING—2024

AGENDA 2024

PALLISER REGIONAL MUNICIPAL SERVICES COMPANY LIMITED



8. Information Session—Development Permit Procedures; Tracy Woitenko

9. Election of Board of Directors

Note:

- a) **two** acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller, Town of Hanna
- b) **two** acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and County of Paintearth
- c) **three** other representatives elected by the shareholders
- d) such other Directors as elected

10. General Discussion/Questions

11. Next Meeting – November 2025

12. Adjournment

AN ORGANIZATIONAL BOARD OF DIRECTORS' MEETING OF THE NEWLY FORMED BOARD WILL BE HELD

"At the first meeting of the Board after the Annual General Meeting, a Chair and Vice-Chair shall be chosen by the Directors. The Chair and Vice-Chair shall remain in these positions for the next calendar year of the Company..." PRMS Articles of Association 2017

ANNUAL GENERAL MEETING—2024

November 30, 2023 FULL MEMBERSHIP MEETING MINUTES

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held in the Boardroom of Palliser Regional Municipal Services Co. Ltd.
at 4:00 pm on Thursday November 30, 2023

PRESENT

Dennis Kuiken
Gary Sawatzky
Trina Anderson
Michelle Lomond
Tera Little
Cecil Yates
Donna Rowland
Marcel Michaels
Quinton Wintfley
Jim Adams
Jordan Elliott
Lena Beninger
Bill Wulff
Crystal Sereda

REPRESENTING

Village of Acme
Village of Acme, CAO
Village of Carbon
Village of Carbon
Village of Carbon, Acting CAO
Town of Castor
Town of Castor, CAO
Village of Consort, CAO
Town of Coronation, CAO
Village of Delia
Village of Delia
Village of Delia, CAO
Village of Delia
Town of Drumheller

PRMS MINUTES - AGM 2023

ANNUAL GENERAL MEETING—2024

November 30, 2023 GENERAL MEETING MINUTES

PRMS MINUTES - AGM 2023

Denise Lines	Town of Drumheller
Reg Johnston	Town of Drumheller
Colt Maddock	Town of Drumheller
Dawna Martin	Village of Empress
Kyle Olsen	Town of Hanna
Sandra Beaudoin	Town of Hanna
Kim Neill	Town of Hanna, CAO
Liz Santerre	Village of Hussar, CAO
Reg Wiebe	Village of Linden
Lynda Vanderwoerd	Village of Linden, CAO
Chris Hall	Village of Morrin
Mary Taylor	Village of Munson
Trevor Hittel	Town of Oyen
Dale Norton	County of Paintearth No. 18
Bill Goodfellow	Village of Rockyford
Lori Miller	Village of Rockyford, CAO
Mark Blair	Special Area No. 2
John Kimber	Special Area No. 3
Jordon Christianson	Special Areas Board Chairman
Adam Sommerfeldt	Village of Standard
Jen Sommerfeldt	Village of Standard
Mark Landry	Starland County
Christopher Robblee	Starland County, CAO
Chris Reeds	Town of Trochu
Robert Blagen	Village of Youngstown

ANNUAL GENERAL MEETING—2024

November 30, 2023 GENERAL MEETING MINUTES

PRMS MINUTES - AGM 2023

ABSENT

Aaron Skappak
Sandy Walters
Ron Checkel
Coralee Schindel
Dale Kent
Doug Noble
Unknown

REPRESENTING

MD of Acadia No. 34
Town of Consort
Town of Coronation
Village of Hussar
Village of Halkirk
Special Area No. 4
Village of Veteran

STAFF

Devin Diano, Chief Executive Officer	Kari Bott, Office Manager
Tracy Woitenko, Senior Planner	Garry Wilson, Subdivision Planner
Cody Dale-McNair, GIS Coordinator	Linda Taylor, Safety Code Administrator

Kyle Olsen, the Agency’s Chairman, called the meeting to order at 4:09 p.m.

1. Welcome and Roll Call

Kyle welcomed everyone and opened the meeting with round table introductions.

2. PRMS 2022-2023 Chairman’s Message – Kyle Olsen

Kyle provided the general membership with a review of the year’s activity, particularly the engagement required by the PRMS staff for the municipal land use bylaw review projects. A recent big change in PRMS operations was to bring the safety codes program to the PRMS office in Hanna. Kyle acknowledged the PRMS staff and his fellow board members for their valued contributions and dedication to the organization throughout the year.

3. Approval of November 30, 2023, AGM Agenda

MOTION BY: John Kimber, Special Areas Board

“The November 30, 2023, Annual General Meeting Agenda is accepted as presented and circulated.”

CARRIED

ANNUAL GENERAL MEETING—2024

November 30, 2023 GENERAL MEETING MINUTES

PRMS MINUTES - AGM 2023

4. Approval of December 8, 2022, Full Membership Meeting Minutes

MOTION BY: Mary Taylor, Village of Munson

“The minutes of the December 8, 2022, Full Membership meeting are adopted as circulated and reviewed.”

CARRIED

5. Business Arising from the December 8, 2022, AGM Minutes –

None.

6. New Business – PRMS Safety Codes Administration

Devin Diano outlined the history of the PRMS Safety Codes Program and the recent changes to the safety codes department as a result of the town of Drumheller’s change in staff capacity and inability to provide contract services. Safety Codes and permit issuing operations have been relocated to the PRMS office and Linda Taylor has been hired as the safety code administrator. Superior Safety Codes has been issuing permits on behalf of PRMS through this transitional period, and the PRMS office will begin issuing permits effective January 1, 2024. An RFP for inspection services will be issued prior to December 31, 2023 and an RFP Evaluation committee will be formed to evaluate the proposals.

MOTION BY: Crystal Sereda, Town of Drumheller

“To transition the PRMS Safety Codes program, and all responsibilities, from the Town of Drumheller to the PRMS office in the Town of Hanna.”

CARRIED

MOTION BY: Chris Reeds, Town of Trochu

“PRMS is to complete an RFP process requesting submissions from Safety Code Inspection Agencies for the delivery of safety code permitting and inspection services.”

CARRIED

MOTION BY: Dale Norton, County of Paintearth No. 18

“PRMS Board of Directors is to form an RFP Evaluation Committee for the review of proposals, and interviews of the candidates, with a final recommendation to be presented to the PRMS Board of Directors.”

CARRIED

ANNUAL GENERAL MEETING—2024

November 30, 2023 GENERAL MEETING MINUTES

PRMS MINUTES - AGM 2023

7. Budget Review – 2024 Budget and 2023 - 2025 Requisition – Devin Diano

PRMS conducted an organization enhancement project in 2022 which included a review of operations, assessment of organizational capacity and service expectations, while ensuring ongoing financial sustainability of the organization. An outcome of the enhancement project was a new proposed operating budget and three-year requisition.

The 2024 budget was developed based on the fundamentals of the strategic plan and has been adopted by the PRMS Board for ratification at the annual general meeting.

The 2023-2025 requisition was developed in consultation with, and approved by, the PRMS Funding Formula Committee. PRMS member CAOs and Councils were consulted and presented a copy of the proposed 2023-2025 requisitions which was adopted by the annual general meeting membership on December 8, 2022.

MOTION BY: Mark Blair, Special Area 2

“That the 2024 Budget, as recommended by the PRMS Board of Directors, be adopted and ratified as presented.”

CARRIED

8. PRMS Services & Yearly Activities:

Devin Diano introduced a slide presentation highlighting the Planning, Subdivision, GIS & Webmap, and Safety Code services provided by Palliser Regional Municipal Services throughout the past year. Tracy Woitenko, Garry Wilson, Cody Dale-McNair, and Linda Taylor outlined the projects being undertaken and provided updates of the year’s activities.

Devin thanked the PRMS employees for their contributions to the organization.

MOTION BY: Mary Taylor, Village of Munson

“The PRMS membership accepts the PRMS planning activity, subdivision activity, GIS activity and safety code activity as presented in the slide show.”

CARRIED

9. Information Session – Adopting Planning Bylaws – Tracy Woitenko

Tracy provided a slide presentation and highlighted the ‘Public Hearing Tips’ for Council Members document, which is available on the One Drive down loads page available for PRMS municipal shareholder members.

ANNUAL GENERAL MEETING—2024

November 30, 2023 GENERAL MEETING MINUTES

PRMS MINUTES—AGM 2023

10. Election of Board of Directors

- a) *Two acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller and the Town of Hanna.*

Crystal Sereda represents the Town of Drumheller on the PRMS Board of Directors.

Kyle Olsen represents the Town of Hanna on the PRMS Board of Directors.

- b) *Two acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and the County of Paintearth No. 18*

John Kimber represents the Special Areas Board on the PRMS Board of Directors.

Dale Norton represents the County of Paintearth No. 18 on the PRMS Board of Directors.

- c) *Three other representatives elected by the shareholders:*

Kyle Olsen opened the floor for nominations to the Board of Directors.

MOTION BY: Chris Reeds, Town of Trochu nominated Mark Landry of Starland County as a representative on the PRMS Board of Directors. Mark Landry agreed to let his name stand.

MOTION BY: Crystal Sereda, Town of Drumheller nominated Dennis Kuiken of the Village of Acme as a representative on the PRMS Board of Directors. Dennis Kuiken agreed to let his name stand.

MOTION BY: Mark Landry, Starland County nominated Chris Reeds of the Town of Trochu as a representative on the PRMS Board of Directors. Chris Reeds agreed to let his name stand.

ANNUAL GENERAL MEETING—2024

November 30, 2023 GENERAL MEETING MINUTES

PRMS MINUTES—AGM 2023

MOTION BY: Kyle Olsen, Town of Hanna nominated Trevor Hittel of the Town of Oyen as a representative on the PRMS Board of Directors. Trevor Hittel agreed to let his name stand.

Kyle Olsen called for nominations a second time.

No further nominations.

MOTION BY: Kyle Olsen “Nominations Cease.”

CARRIED

MOTION BY: Crystal Sereda, Town of Drumheller

“To increase the number of Directors permitted by Article 32(a)(iii) from 7 members to 8 for the 2023-2024 term.”

CARRIED

The Board of Directors for 2023-2024 consists of Crystal Sereda (Town of Drumheller), Kyle Olsen (Town of Hanna), John Kimber (Special Areas Board), Dale Norton (County of Paintearth No. 18), Chris Reeds, (Town of Trochu), Trevor Hittel (Town of Oyen), Mark Landry (Starland County), Dennis Kuiken (Village of Acme).

An organizational meeting will take place following the AGM to determine the Chairman and the Vice Chairman of the Board.

11. **General Discussion** – None.
12. **Next Meeting** – November 2024
13. **Adjournment**

MOTION BY: Mark Landry, Starland County

“The November 2023 annual general meeting is adjourned.” At 5:35pm.

CARRIED

Door prizes were won by Gary Sawatzky, Cecil Yates, Reg Wiebe, Lena Beninger, Sandra Beaudoin.

Kyle Olsen, PRMS Chairman of the Board

Devin Diano, PRMS CEO & Director of Planning

ANNUAL GENERAL MEETING-2024

PRMS BUDGET 2025

PALLISER REGIONAL MUNICIPAL SERVICES - 2025 BUDGET				
<i>Adopted by Board of Directors September 19, 2024</i>	2025	Adjust for	2024	2023
<i>Ratified at Annual General Meeting XX/XX/XXXX</i>	BUDGET	CPI	BUDGET	ACTUAL
REVENUE				
Planning	\$ 70,768		\$ 85,000	\$ 54,515
Special Projects & Other Revenue	\$ 30,000.00		\$ 60,000	\$ 32,811
Interest	\$ 39,000		\$ 23,100	\$ 74,947
Safety Codes Revenue over Expenditures	\$ 101,486		\$ 85,000	\$ 155,237
TOTAL REVENUE	\$ 241,254		\$ 253,100	\$ 317,510
EXPENDITURES				
	FTE Count	3%	FTE Count	
Employee Salaries & Benefits	7		7	
Permanent	\$ 697,236		\$ 656,745	\$ 497,625
Staff Benefits	\$ 139,447		\$ 131,349	\$ 125,920
Subtotal	\$ 836,683		\$ 788,094	\$ 623,545
Other Operating Expenses				
Staff Mileage & Expense	\$ 3,500		\$ 3,500	\$ 3,036
Staff Education and Conferences	\$ 6,000		\$ 6,000	\$ 1,650
Board Meeting Expense	\$ 5,500		\$ 5,500	\$ 3,374
Telephone	\$ 4,420		\$ 4,420	\$ 3,080
General Office Supplies	\$ 3,860		\$ 3,860	\$ 3,139
Postage	\$ 1,500		\$ 1,500	\$ 484
Printing, Duplicating & Technical supplies	\$ 4,000		\$ 7,070	\$ 5,379
Computer Equipment/Office Upgrades	\$ 20,683		\$ 4,000	\$ 3,329
Computer Software and Services	\$ 21,760	\$ 21,760	\$ 21,130	\$ 19,531
Equipment Rental	\$ 3,910		\$ 3,910	\$ 3,118
Equipment Maintenance & Repairs			\$ -	\$ -
Audit/Accounting	\$ 14,160	\$ 14,160	\$ 13,750	\$ 14,550
Legal Fees	\$ 5,500		\$ 5,500	\$ 6,952
Land Titles Account	\$ 1,080		\$ 1,080	\$ 596
Bank Charges	\$ 650		\$ 650	\$ 354
Public Relations & Refreshments	\$ 2,160		\$ 2,160	\$ 2,282
Advertising & Staff Recruitment	\$ 3,000		\$ 5,000	\$ 2,970
Consultants	\$ 10,000		\$ 55,000	\$ 73,346
GIS System Maintenance and Hosting	\$ 39,500		\$ 39,500	\$ 20,597
GIS - Technical Equipment	\$ -		\$ 70	\$ 68
GIS - Data	\$ 4,250		\$ 5,250	\$ 4,049
GIS - Training	\$ -		\$ -	\$ 200
GIS - Project Expenses & Licenses	\$ -		\$ -	\$ 7,200
Amortization				\$ 41,067
Subtotal	\$ 155,433		\$ 188,780	\$ 220,351
Building & Land Expenses				
Utilities				
Maintenance - Custodian	\$ 33,310	\$ 33,310	\$ 32,336	\$ 30,796
Building Repairs & Maintenance				
Risk Management Insurance	\$ 18,390		\$ 17,500	\$ 16,992
Land Taxes	\$ 7,870		\$ 7,840	\$ 7,615
Vehicle maintenance/lease/purchase	\$ 500		\$ 1,080	\$ 1,729
Subtotal	\$ 60,070		\$ 58,756	\$ 57,132
TOTAL EXPENDITURES	\$ 1,052,185		\$ 1,035,630	\$ 901,028
REVENUE OVER EXPENDITURES (+/-)	(810,931.40)		(782,529.63)	(583,518.00)
2024 REQUISITIONS	\$ 681,600		\$ 681,600	\$ 611,400
TRANSFER FROM TCA	\$ 20,683		\$ -	\$ -
TRANSFER FROM SURPLUS	\$ 108,649		\$ 101,669	\$ -
TOTAL	0.00		\$ -	27,882.00

ANNUAL GENERAL MEETING—2024

PRMS REQUISITION 2023-2025



2022- 2025 Municipal Requisitions

Adopted By the Board of Directors: November 17, 2022

Ratified On: December 8th, 2022



Member	2022 Requisition	2023 Requisition 33%	2024 Requisition 66%	2025 Requisition 100% ^{**}
Special Areas	186,154	200,100	214,000	228,372
County Paintearth	48,248	55,400	62,600	70,000
Starland County	41,478	47,600	53,700	60,000
M.D. of Acadia	6,622	9,400	12,200	15,000
Drumheller	118,527	120,900	123,200	125,628
Hanna	33,614	39,000	44,400	50,000
Trochu	13,142	17,100	21,000	25,000
Oyen	12,535	16,600	20,800	25,000
Castor	11,286	14,200	17,000	20,000
Coronation	11,230	14,100	17,000	20,000
Linden	9,453	11,300	13,100	15,000
Consort	8,300	10,500	12,700	15,000
Acme	7,991	10,300	12,600	15,000
Carbon	6,580	7,700	8,800	10,000
Standard	5,266	6,800	8,400	10,000
Rockyford	4,113	6,100	8,000	10,000
Morrin	2,736	3,500	4,200	5,000
Munson	2,644	3,400	4,200	5,000
Veteran	2,364	3,200	4,100	5,000
Delia	2,229	3,100	4,100	5,000
Hussar	2,047	3,000	4,000	5,000
Empress	1,773	2,800	3,900	5,000
Youngstown	1,749	2,800	3,900	5,000
Halkirk	1,296	2,500	3,700	5,000
Requisition Collected	541,379	611,400	681,600	754,000
Annual Shortfall		142,600	72,400	-
Total Draw on Reserves			215,000	

** Adopted by the Board of Directors September 19, 2024 for ratification by AGM Membership on November 28, 2024

ANNUAL GENERAL MEETING—2024

Planning Department Report

Over the past year PRMS has been working hard to start and complete many land use bylaws and preparing resources and providing training for PRMS members. Tracy has been focusing on the bylaws for the villages and towns, with Devin and PRMS contract planner Jonathan Schmidt finalizing bylaws for the counties.

Planning Projects

Municipal Development Plans (MDP)

Only one new MDP was finalized this year - the Town of Trochu adopted the MDP bylaw in early January 2024. The Town of Coronation and the Town of Consort MDP projects are both ongoing. The Coronation MDP document was prepared and nearly finalized in 2023 and has now received first reading at Council. The Coronation MDP will be completed in early 2025. The Consort MDP project was scheduled to occur in 2021 but has been delayed due to change over in administration. PRMS is continuing to work with the municipalities to finalize these projects.

There will be two amendments to MDPs to begin this year. The Oyen MDP will be updated to include the newly annexed lands in the east industrial area. This will occur concurrently with the new Land Use Bylaw project. Similar, the Hussar MDP will be updated to include a newly annexed area, along with the Land Use Bylaw amendments.

Land Use Bylaws (LUB)

In the last year, PRMS has been working with the MD of Acadia, Starland County, Special Areas Board, Halkirk, Trochu, Standard, Rockyford, Oyen, Empress, Munson, Morrin and Carbon to prepare and adopt new Land Use Bylaws.

- The Trochu, Standard and Halkirk LUBs have been finalized and adopted.
- The Special Areas Board LUO was given Ministerial Consent.
- The MD of Acadia and Starland County LUBs have been finalized and adopted.
- The Munson LUB has received first reading. A public hearing has been scheduled for January 2025.
- The Rockyford, Oyen and Empress LUBs have completed drafts and have been reviewed by the respective Administrations. Workshops and open houses have been scheduled for Empress and Oyen for the end of November. Adoption is anticipated for early 2025.

ANNUAL GENERAL MEETING—2024

Planning Department Report

- Although a draft LUB was finalized by PRMS for review by Carbon Administration in 2023, the project was put on hold. The Carbon Administration and Council are better prepared to accommodate the workload moving forward. Devin attended an open house in October to provide information to the residents about the upcoming project and to gather feedback.
- The Morrin LUB project is in very early stages. Awaiting responses from the Village to begin the project.

PRMS is also preparing new and updated Development Permit application forms to accompany each new LUB. If you find your DP application forms not up to date with your current LUB or the MGA requirements, please contact Tracy and we'll help you out.

One application to amend the Acme LUB was processed and adopted in 2024. One LUB amendment was completed and adopted in the Village of Consort. PRMS is in the process of an LUB amendment application for Coronation, Starland County, and a potential application in Morrin. PRMS is in the process of preparing updates to the Hussar LUB to rectify some clerical and other issues, with first reading anticipated in December 2024.

PRMS recommends working with us to amend your bylaws to ensure that any amendments are processed and advertised correctly and that the bylaws are updated to contain the office consolidations properly.

Fee For Service (FFS) Projects

PRMS is continuing to work on the North Linden ASP. The ASP is progressing slower than anticipated for a few reasons, but we are trying to help move it along. The required engineering, TIA and wetland reports have just been received and we are hoping that the project will continue to progress at a faster pace in the new year.

Resources and Training

Bylaw Approvals & Public Hearings

PRMS is focusing on improving the information provided to a Council in making decisions on planning bylaws by using Council reports (requests for decision) at each reading. This also ensures the information on a proposed Land Use Bylaw amendment is available to the public in the Council agenda packages, which increases communication and transparency in municipal decision-making processes. The PRMS Member Resources page contains templates and information for holding public hearings on planning matters.

ANNUAL GENERAL MEETING—2024

Planning Department Report

Procedures Manuals

PRMS has prepared a number of planning resources for PRMS members. These are available for download on the PRMS Member Resources Sharepoint site. The manuals include:

- Development Permit Procedures Manual
- Letters of Compliance and Encroachments Procedures Manual
- Land Use Bylaw Enforcement Manual
- Municipal Planning Commission Orientation Manual (will be released shortly)

Each manual contains templates including those for development permit notices, MPC reports, zoning confirmation, letters of compliance, warning letter and stop orders.

There are also sample template policies and bylaw for items such as letters of compliance, encroachments, and MPCs.

Online Training Sessions

Tracy offered 3 sets of online training sessions for the new Development Permit Procedures Manual in May, June and September. These sessions were well attended with a total of 27 persons over the 3 sessions. Each session occurs over 2 days and a total of 6 hours of training. More group training sessions will be offered in 2025. Contact Tracy and new dates will be offered in 2025 that work for municipalities. These sessions are related to how permits must be processed in accordance with the MGA, and the considerations in processing a permit. If you have questions of how these apply to any particular permit you are currently processing, feel free to reach out to PRMS at any time for assistance.

Related to the new Municipal Planning Commission Orientation Manual, online training sessions will also be offered in 2025. Each session will be approximately 3 hours long. Contact Tracy to schedule a date for your MPC.

Additional training opportunities may be available in 2025 as they are developed. These may include front desk staff training when accepting Development Permits and using Spin2.

ANNUAL GENERAL MEETING—2024

Planning Department Report

2025 Projects

Pursuant to the 2022-2027 Strategic Plan, PRMS will be reviewing the planning project schedule based on the newly proposed structure - 1 major project every 3 years per municipality (every 5 years for small villages). Several projects are anticipated for 2025, with additional projects to be determined.

Municipality	2025 Anticipated Projects
Town of Drumheller	Review of ASPs
County of Paintearth	TBD- Suggested Halkirk LUB Integration
Village of Acme	ASP/MDP/LUB amendments
Town of Castor	MDP Review
Village of Delia	Land Use Bylaw Review

Municipality	2025 Fee For Service Projects
Town of Hardisty	Land Use Bylaw Review
Town of Hardisty	Subdivision Processing
Village of Beiseker	Subdivision Processing and Planning Support

ANNUAL GENERAL MEETING—2024

Subdivision Activity Report

Providing subdivision information and processing of the applications is one of the key services that PRMS provides to our 24 member municipalities and 2 non-member municipalities. Of these municipalities PRMS is the planning authority for the majority, with four (4) rural municipalities being their own approving authority. With these four municipalities PRMS still processes the applications and internal review, circulates the applications for comments, prepares the reports with planning recommendations by means of conditions of approval or refusal, to be reviewed by the appropriate associated municipal council or municipal planning commissions. With all the municipalities, we provide all the notices of the decisions and process the final endorsements so that the final documents can be registered at the land titles office. Further, we provide planning support for subdivision appeals, both at the municipal and the provincial levels. The decision can be appealed by the applicant, affected government departments, or the local school authority (where municipal and school reserve is present).

The subdivision application trends over the past 15 years show notable fluctuations, with a peak of 60 applications in 2012 and a low of 26 in 2023, averaging 43 applications annually. This year, the activity appears to be slightly improved compared to 2023. In 2024 we have processed 27 applications to date, and there are still a few months remaining in the year.

Notably, while there have been a couple of applications resulting in two lots each, there haven't been any proposals for larger multi-lot subdivisions. Additionally, this year has seen no appeals for conditional approvals and no refusals of applications, indicating a relatively stable environment for subdivision activity thus far. Overall, these trends suggest a cautious but slightly positive outlook for subdivision development in the current year.

Table 1 - “Subdivision Applications by Municipality” shows the total yearly subdivision activity for the previous 7 (seven) years of 2017 to 2023 inclusive. The last column shows the total applications to the end of October of this current year, 2024. The numbers inside the brackets indicate the numbers of parcels or lots while the numbers in front represent the number of applications per municipality. To date PRMS has received 27. Of these applications there will be 32 lots or parcels created, down from 38 lots that were created by the end of last year. Once the year is completed, the total number of applications will likely be closer to 31 applications, still slightly lower than previous years, other than last year.

ANNUAL GENERAL MEETING—2024

Subdivision Activity Report

Table 3 shows the “break-down” of rural/ urban subdivision applications and parcels

It looks like there’s a notable decline in both rural and urban subdivision applications and the number of parcels created this year compared to the eight-year averages. Here’s a summary of the key points:

1. **Rural Applications:**

- Current year: 20 applications
- 8-year average: 25 applications
- Percentage of total applications: 74%

2. **Urban Applications:**

- Current year: 7 applications
- 8-year average: 12 application

3. **Rural Lots Created:**

- Current year: 21 lots
- 8-year average: 27 lots
- Percentage of total lots created: 65.6%

4. **Urban Lots Created:**

- Current year: 11 lots
- 8-year average: 46 lots

5. **Overall Trends:**

Even without the exceptional year of 2021, current lots created this year would still be about half of the average (22).

This data indicates a downward trend in both rural and urban development activities, with rural areas accounting for a significant portion of the applications and lots created this year.

ANNUAL GENERAL MEETING—2024

Subdivision Activity Report

Table 4 - “Number of Lots per Classification by Municipality” is a breakdown of the types of subdivisions being applied for, showing the number of parcels created per municipality by classification. Farmstead Separation type parcels (12) represent the greatest category of lots created this year followed by Urban Residential lots (6). The next category, with the greatest number of lots created is Industrial lots (5). The numbers are then rounded out by Agricultural (3), then Public/ Recreational, Commercial and Country Residential which each have (2) parcels.

Ten (10) of the twenty-five (25) or 40% of the communities serviced by Palliser Regional Municipal Services (PRMS) have experienced subdivision activity this year, which is the lowest percentage over the previous seven (7) years. See *Table 1 – Subdivision Applications by Municipality*.

- Within the past year there were no subdivisions appealing to the Subdivision and Development Appeal Board (SDAB) or to the Land and Property Rights Tribunal (LPRT).
- Three (3) of this past year subdivision applications required a land use amendment as the existing zoning did not permit the subdivision and use as proposed. These were within:
 - 2 – M.D. of Provost No. 52
 - Starland County
- 2024 Files – twenty-one (21) of the twenty-seven (27) files from this year have been reviewed and a decision issued by the Municipal Planning Commission/ Council for a conditional approval
- 2024 Files – thirteen (13) files of the twenty-seven (27) applications have been endorsed (meaning that a survey plan has been submitted to PRMS and the applicant has met all the conditions of approval
- 2024 Files – ten (10) out of the thirteen (13) endorsed files have been registered at land titles as the final process of a subdivision application, the current Survey Plans/ Documents registration time being 2 weeks.
- 2023 Files – five (5) out of a total 26 files have yet to have a preliminary survey submitted to PRMS to have their conditions of approval verified and to be endorsed. Of these 26 applications, three (3) have been endorsed but have not been registered at the land titles office.

ANNUAL GENERAL MEETING—2024

**Table 1
SUBDIVISION APPLICATIONS BY MUNICIPALITY**

Municipality	2017	2018	2019	2020	2021	2022	2023	2024
M.D. Acadia	3(4)	4(5)	2(2)	2(2)	1(1)	3(5)	1(1)	
Acme	1(1)	1(1)			1(2)	1(2)		
Carbon		1(2)				1(1)	1(1)	
Castor		1(2)				1(2)	1(1)	
Consort			1(1)	1(1)				
Coronation			1(2)	1(1)				
Delia							1(4)	
Drumheller	5(7)	1(2)	5(10)	3(8)	5(163)	2(4)	4(7)	1(3)
Empress		1(2)	1(1)					
Hanna	3(14)	2(3)	1(1)	1(1)	3(3)	2(10)		
Halkirk			2(5)					1(1)
Hussar				1(2)		1(2)		
Linden	1(1)	1(1)			2(3)		1(1)	1(1)
Morrin						1(2)		
Munson							1(2)	
Oyen		1(1)	1(1)			2(3)		1(1)
Paintearth	10(10)	3(3)	4(4)	4(4)	5(15)	3(3)		7(7)
Rockyford	1(2)			1(3)	1(7)	1(1)		1(2)
Special Areas	8(8)	18(18)	9(9)	13(14)	11(11)	9(18)	8(8)	5(5)
Standard	1(1)				2(24)		1(2)	
Starland	7(7)	2(2)	4(8)	4(5)	4(4)	4(8)	4(8)	4(4)
Trochu		1(2)		1(3)				2(3)
Veteran								
Youngstown								
M.D. Provost**	10(10)	8(8)	5(5)	4(4)	5(6)	7(8)	3(3)	4(5)
TOTALS	50(65)	45(52)	36(49)	36(48)	40(239)	38(69)	26(38)	27(32)

** Non member Municipality

(#) – number of parcels created are shown in the brackets

2024 totals are to October 31, Years 2017 to 2023 totals are to December 31

ANNUAL GENERAL MEETING—2024

Table 2
SUBDIVISION APPLICATIONS BY MUNICIPALITY TO OCTOBER 31
(%) – percentage of total yearly activity in brackets

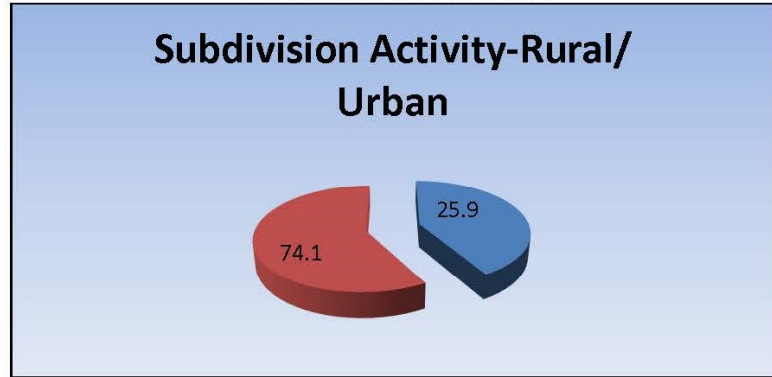
Municipality	2017	2018	2019	2020	2021	2022	2023	2024
M.D. Acadia	3 (6.4)	2 (5.4)	2 (6.5)	1 (3.3)	1 (2.7)	2 (6.3)	1 (4.6)	
Acme	1 (2.1)				1 (2.7)	1 (3.1)		
Carbon						1 (3.1)	1 (4.6)	
Castor		1 (2.7)				1 (3.1)	1 (4.6)	
Consort			1 (3.2)	1 (3.3)				
Coronation			1 (3.2)	1 (3.3)				
Delia							1 (4.6)	
Drumheller	4 (8.5)	1 (2.7)	4 (12.9)	3 (10.0)	5 (13.5)	2 (6.3)	4 (18.2)	1 (3.7)
Empress			1 (3.2)					
Hanna	2 (4.3)	2 (5.4)	1 (3.2)	1 (3.3)	3 (8.1)	2 (6.3)		
Halkirk			2 (6.5)					1 (3.7)
Hussar				1 (3.3)		1 (3.1)		
Linden	1 (2.1)	1 (2.7)			2 (5.4)		1 (4.6)	1 (3.7)
Morrin						1 (3.1)		
Munson							1 (4.6)	
Oyen		1 (2.7)	1 (3.2)			1 (3.1)		1 (3.7)
Paintearth	10 (21.3)	3 (8.1)	2 (6.5)	3 (10.0)	4 (10.8)	3 (9.4)		7 (25.9)
Rockyford	1 (2.1)			1 (3.3)	1 (2.7)	1 (3.1)		1 (3.7)
Special Areas	8 (17.0)	16 (43.2)	8 (25.8)	11 (36.7)	10 (27)	7 (21.9)	6 (27.3)	5 (18.5)
Standard	1 (2.1)				2 (5.4)			
Starland	7 (14.9)	2 (5.4)	3 (9.7)	3 (10.0)	4 (10.8)	2 (6.3)	3 (13.6)	4 (14.8)
Trochu		1 (2.7)		1 (3.3)				2 (7.4)
Veteran								
Youngstown								
M.D. Provost**	9 (19.2)	7 (18.9)	5 (16.1)	3 (10.0)	4 (10.8)	7 (21.9)	3 (13.6)	4 (14.8)
TOTALS	47	37	31	30	37	32	22	27

** All Totals are to October 31

** Non member Municipality

ANNUAL GENERAL MEETING—2024

**Table 3
SUBDIVISIONS BY TYPE**



Per Application

YEAR	RURAL	URBAN
2024	20 (74.1%)	7 (25.9%)
2023	12 (54.5%)	10 (45.5%)
2022	25 (65.8%)	13 (34.2%)
2021	25 (62.5%)	15 (37.5%)
2020	26 (72.2%)	10 (27.8%)
2019	24 (66.7%)	12 (33.3%)
2018	30 (66.7%)	15 (33.3%)
2017	36 (72.0%)	14 (28.0%)

8 year average

25 (66.8%)	12 (33.2%)
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Per Parcel (Lot)

YEAR	RURAL	URBAN
2024	21 (65.6%)	11 (34.4%)
2023	12 (36.4%)	21 (63.6%)
2022	37 (53.6%)	32 (46.4%)
2021	26 (10.9%)	213 (89.1%)
2020	28 (58.3%)	20 (41.7%)
2019	28 (57.1%)	21 (42.9%)
2018	30 (57.7%)	22 (42.3%)
2017	36 (55.4%)	29 (44.6%)

8 year average

27 (49.4%)	46 (50.6%)
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ANNUAL GENERAL MEETING—2024

**Table 4
NUMBER OF LOTS PER CLASSIFICATION BY MUNICIPALITY**

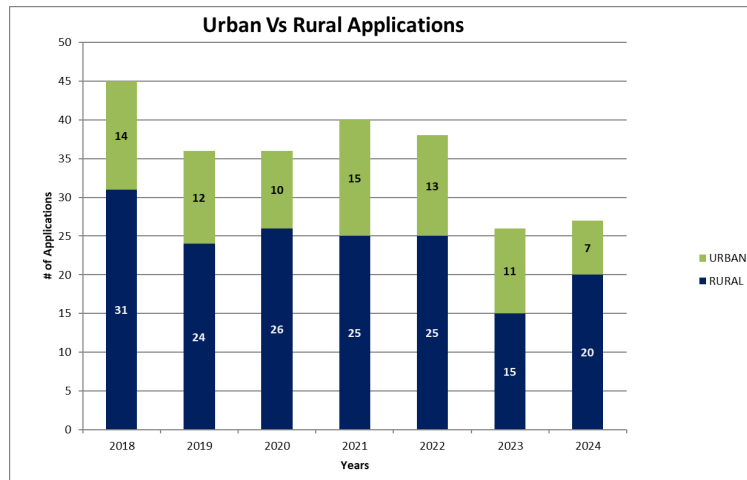
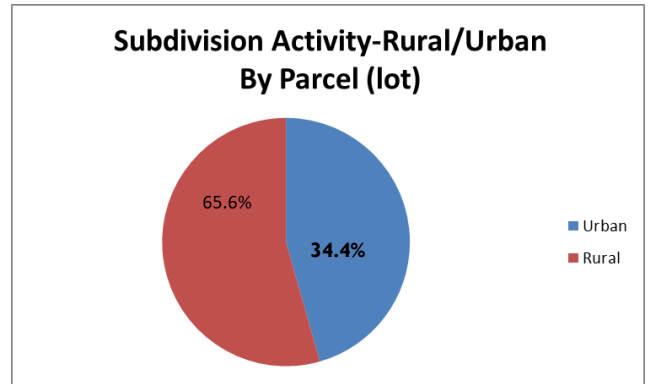
Municipality	Country Residential	Farmstead Separation	Agricultural	Urban Residential	Industrial	Commercial	Public/ Recreational
M.D. Acadia							
Acme							
Carbon							
Castor							
Consort							
Coronation							
Delia							
Drumheller				3			
Empress							
Hanna							
Halkirk					1		
Hussar							
Linden					1		
Morrin							
Munson							
Oyen					1		
Paintearth	1	3	2		1		
Rockyford						1	1
Special Areas		3	1		1		
Standard							
Starland		3					1
Trochu				3			
Veteran							
Youngstown							
M.D. Provost**	1	3				1	
TOTALS	2	12	3	6	5	2	2

** Non member Municipality

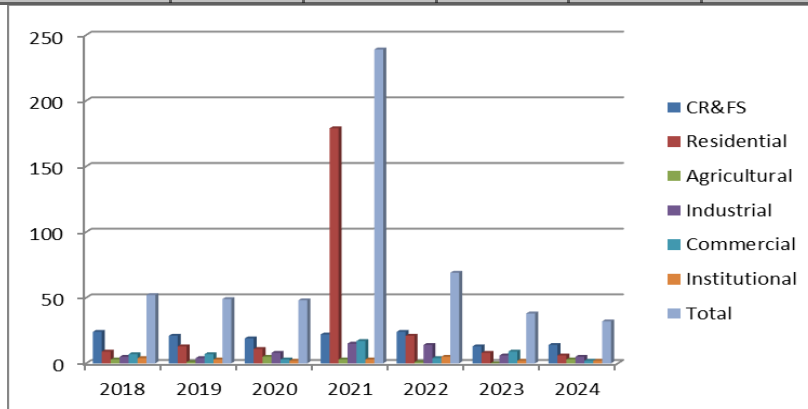
ANNUAL GENERAL MEETING—2024

PALLISER REGIONAL MUNICIPAL SERVICES

SUBDIVISION BY TYPE	RURAL	URBAN
2024	20	7
2023	15	11
2022	25	13
2021	25	15
2020	26	10
2019	24	12
2018	31	14



	2018	2019	2020	2021	2022	2023	2024
CR&FS	24	21	19	22	24	13	14
Residential	9	13	11	179	21	8	6
Agricultural	3	1	5	3	1	0	3
Industrial	5	4	8	15	14	6	5
Commercial	7	7	3	17	4	9	2
Institutional	4	3	2	3	5	2	2
Total	52	49	48	239	69	38	32



** The 2024 totals are to Oct 31, 2024

ANNUAL GENERAL MEETING—2024

GIS Coordinator Report

WEBMAP

Webmap usage has remained steady throughout 2024. We encourage members to raise awareness of the webmap and its capabilities by informing ratepayers of its benefits. Including a link to the webmap on municipal websites will allow ratepayers to easily access and utilize this valuable resource.

Palliser continues to enhance the accessibility of the webmap for all our members and their ratepayers. This year, we've improved the search functionality, enabling more precise and efficient searches. These updates make it easier for users to find relevant information quickly, ensuring a smoother experience when navigating property data and municipal resources. We are committed to ongoing improvements based on user feedback to further optimize the platform's usability.

We have initiated a collaboration with the teams at eSITE and our webmap provider, MRF, to integrate the two systems. Though the project is still in its early stages, our goal is to enable users to seamlessly view parcel-specific permitting information directly within the webmap. This integration will enhance data accessibility and provide a more efficient workflow for users managing property, development and permitting processes.

PLANNING & DEVELOPMENT

As PRMS finalizes planning documents, all corresponding maps are uploaded to the webmap. This integration allows users to access the most up-to-date planning information in an interactive format, making it easier to visualize policies in relation to geographic areas. By combining planning data with other valuable datasets within the webmap, users can explore land use, zoning, and development guidelines in a comprehensive and dynamic way. This approach enhances transparency and supports more informed decision-making for both members and ratepayers.

CIVIC ADDRESSING

Work continues to make sure we maintain an up-to-date dataset for our members civic addressing data. The civic address, road and landmark data we review and submit is used by various emergency service organizations such as AHS and the RCMP. On behalf of the members Palliser handles the annual membership and maintains a position on the board of directors to ensure proper representation.

ANNUAL GENERAL MEETING—2024

GIS Coordinator Report

CIVIC ADDRESSING (cont.)

In August of this year, AMDSP released a new submission and data entry tool. The transition from version 2 to version 3, aligns our system with the latest NENA standards. This upgrade will significantly streamline the eventual move to NG911, ensuring a smoother and more efficient transition.

Over the course of this year, we conducted comprehensive address reviews for all members who had not submitted an update in recent years, ensuring that all records are up-to-date. While we strive to maintain accurate civic addressing data, we kindly ask that members respond promptly to requests for updates. Timely submissions are crucial to ensure the data used by emergency services remains as accurate and reliable as possible. Webmap Layers and training are available to make address maintenance in the webmap as smooth as possible.

ASSET MANAGEMENT

This year, we assisted municipalities in creating new layers within the webmap to track assets, ensuring that records are complete and up-to-date. We also provided training to public works staff to help facilitate the transition from paper-based to digital records, improving efficiency and accuracy in data management. If you have any new assets or need to make edits to existing ones, we encourage you to update them in the webmap to keep records current. Should you require assistance, we are happy to offer further training to ensure all users feel confident navigating and utilizing the webmap effectively.

TRAINING

In closing, we would like to remind our members that we are committed to helping you make the most of the webmap and its many features. We offer personalized training sessions tailored to your needs, ensuring that all users are equipped to navigate the platform confidently and effectively. Whether you need a refresher or more in-depth guidance on specific tools, please don't hesitate to reach out to arrange training and make the most of this valuable resource.

ANNUAL GENERAL MEETING—2024

PALLISER REGIONAL MUNICIPAL SERVICES

Safety Codes Permit Activity

BUILDING PERMIT STATISTICS BY CATEGORY - to OCTOBER 2024

Category	Values	Months (Date)										Grand Total	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct		
COMMERCIAL	PERMITS ISSUED	2	12	5	5	5	4	10	1	3	3	3	50
	CONSTRUCTION VALUE	\$83,000.00	\$714,001.00	\$151,000.00	\$1,373,000.00	\$392,000.00	\$882,360.00	\$3,404,050.00	\$182,300.00	\$1,350,000.00	\$1,628,000.00	\$10,259,911.00	
INDUSTRIAL	PERMITS ISSUED	1					1		1			3	
	CONSTRUCTION VALUE	\$2,000,000.00					\$40,000.00		\$120,000.00			\$2,160,000.00	
INSTITUTIONAL	PERMITS ISSUED	2	1	1	2	1			2			9	
	CONSTRUCTION VALUE	\$119,000.00	\$5,000.00	\$26,000,000.00	\$8,350,000.00	\$256,956.39	\$1,153,217.00		\$35,884,173.39			\$35,884,173.39	
MULTI-FAMILY	PERMITS ISSUED			1	1	1	1	1	2			6	
	CONSTRUCTION VALUE			\$120,000.00	\$2,262,208.00	\$3,801,600.00	\$10,001,850.00		\$16,215,658.00			\$16,215,658.00	
RESIDENTIAL	PERMITS ISSUED	6	8	11	12	18	14	13	14	13	12	121	
	CONSTRUCTION VALUE	\$1,496,311.43	\$468,154.45	\$2,062,115.68	\$1,121,096.00	\$3,598,792.00	\$2,157,360.00	\$11,851,275.80	\$602,700.00	\$1,367,048.37	\$1,057,484.80	\$15,802,339.53	
Total PERMITS ISSUED		10	22	17	20	25	19	25	20	16	15	189	
Total CONSTRUCTION VALUE		\$1,698,311.43	\$3,187,155.45	\$28,213,115.68	\$10,964,096.00	\$4,277,748.39	\$5,402,128.00	\$9,096,925.80	\$12,060,067.00	\$2,737,049.37	\$2,685,484.80	\$80,322,081.92	

BUILDING PERMIT STATISTICS BY CATEGORY - to OCTOBER 2023

Category	Values	Months (Date)										Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	
COMMERCIAL	PERMITS ISSUED	8	7	2	4	33	6	3	2	2	17	84
	CONSTRUCTION VALUE	\$344,800	\$28,500	\$418,000	\$159,355	\$1,119,617	\$217,500	\$242,120	\$245,361	\$551,000	\$933,250	\$4,259,503
INDUSTRIAL	PERMITS ISSUED						1		2		4	9
	CONSTRUCTION VALUE				\$165,000	\$150,000	\$30,000		\$405,000		\$707,600	\$1,457,600
INSTITUTIONAL	PERMITS ISSUED	1	1					2			1	7
	CONSTRUCTION VALUE	\$120,804	\$35,400				\$98,000		\$506,350		\$35,000	\$795,554
RESIDENTIAL	PERMITS ISSUED	2	6	6	5	10	17	14	12	8	11	91
	CONSTRUCTION VALUE	\$345,708	\$198,500	\$444,975	\$1,134,269	\$1,453,000	\$2,678,330	\$2,209,500	\$2,957,131	\$2,114,873	\$1,515,337	\$15,051,624
MULTI-FAMILY	PERMITS ISSUED			1					1	3		5
	CONSTRUCTION VALUE			\$25,000					\$1,500,000	\$7,200,000		\$8,725,000
Total PERMITS ISSUED		11	14	8	11	44	24	19	15	17	33	196
Total CONSTRUCTION VALUE		\$811,312	\$262,400	\$862,975	\$1,483,624	\$2,722,617	\$2,925,830	\$2,549,620	\$4,702,492	\$10,777,223	\$3,191,187	\$30,289,281

ANNUAL GENERAL MEETING—2024

PALLISER REGIONAL MUNICIPAL SERVICES

Building Permits—Construction Value

BUILDING PERMIT STATISTICS BY MUNICIPALITY - 2024

Municipality	Values	UP TO OCTOBER 2024				Grand Total
		Quarters (Date)				
		Qtr1	Qtr2	Qtr3	Qtr4	
ACADIA	PERMITS ISSUED	1				1
	CONSTRUCTION VALUE	\$360,000.00				\$360,000.00
ACME	PERMITS ISSUED	5	4	6	3	18
	CONSTRUCTION VALUE	\$28,290,966.68	\$1,200,000.00	\$111,350.00	\$228,000.00	\$29,830,316.68
CARBON	PERMITS ISSUED		3	1		4
	CONSTRUCTION VALUE		\$81,446.00	\$309,800.00		\$391,246.00
CASTOR	PERMITS ISSUED	4	3	4		11
	CONSTRUCTION VALUE	\$702,000.00	\$293,956.39	\$181,275.00		\$1,177,231.39
CONSORT	PERMITS ISSUED	1	1			2
	CONSTRUCTION VALUE	\$80,000.00	\$120,000.00			\$200,000.00
CORONATION	PERMITS ISSUED	1	3	4	1	9
	CONSTRUCTION VALUE	\$89,000.00	\$43,000.00	\$1,173,217.00	\$220,000.00	\$1,525,217.00
DELIA	PERMITS ISSUED	1	1			2
	CONSTRUCTION VALUE	\$30,000.00	\$25,000.00			\$55,000.00
EMPRESS	PERMITS ISSUED	1				1
	CONSTRUCTION VALUE	\$75,000.00				\$75,000.00
HALKIRK	PERMITS ISSUED		3		1	4
	CONSTRUCTION VALUE		\$1,108,000.00		\$2,500.00	\$1,110,500.00
HANNA	PERMITS ISSUED	3	1	8	1	13
	CONSTRUCTION VALUE	\$414,878.00	\$14,000.00	\$600,700.00	\$17,280.00	\$1,046,858.00
HUSSAR	PERMITS ISSUED		1	3		4
	CONSTRUCTION VALUE		\$34,000.00	\$273,300.00		\$307,300.00
LINDEN	PERMITS ISSUED	3	1	3		7
	CONSTRUCTION VALUE	\$122,311.43	\$1,500.00	\$75,000.00		\$198,811.43
MORRIN	PERMITS ISSUED		2	3	1	6
	CONSTRUCTION VALUE		\$650,000.00	\$22,655.00	\$8,000.00	\$680,655.00
MUNSON	PERMITS ISSUED		3			3
	CONSTRUCTION VALUE		\$260,000.00			\$260,000.00
OYEN	PERMITS ISSUED	2	4		1	7
	CONSTRUCTION VALUE	\$230,000.00	\$8,440,000.00		\$6,200.00	\$8,676,200.00
PAINTEARTH	PERMITS ISSUED	12	7	6		25
	CONSTRUCTION VALUE	\$1,005,272.00	\$3,628,378.00	\$685,925.80		\$5,319,575.80
ROCKYFORD	PERMITS ISSUED	2	3	1	1	7
	CONSTRUCTION VALUE	\$44,563.40	\$34,200.00	\$7,600.00	\$12,050.00	\$98,413.40
SA2	PERMITS ISSUED	1	2	4		7
	CONSTRUCTION VALUE	\$700,000.00	\$140,000.00	\$4,320,000.00		\$5,160,000.00
SA3	PERMITS ISSUED	2	5	2	1	10
	CONSTRUCTION VALUE	\$152,591.05	\$2,119,152.00	\$760,000.00	\$1,500,000.00	\$4,531,743.05
SA4	PERMITS ISSUED	5	3	1	1	10
	CONSTRUCTION VALUE	\$630,000.00	\$590,000.00	\$40,000.00	\$300,000.00	\$1,560,000.00
STANDARD	PERMITS ISSUED	1	1			2
	CONSTRUCTION VALUE	\$14,000.00	\$325,000.00			\$339,000.00
STARLAND	PERMITS ISSUED	1	6	4		11
	CONSTRUCTION VALUE	\$70,000.00	\$625,340.00	\$4,586,600.00		\$5,281,940.00
TROCHU	PERMITS ISSUED	3	6	9	3	21
	CONSTRUCTION VALUE	\$88,000.00	\$883,000.00	\$10,711,619.37	\$271,454.80	\$11,954,074.17
VETERAN	PERMITS ISSUED			2		2
	CONSTRUCTION VALUE			\$35,000.00		\$35,000.00
YOUNGSTOWN	PERMITS ISSUED		1		1	2
	CONSTRUCTION VALUE		\$28,000.00		\$120,000.00	\$148,000.00
Total PERMITS ISSUED		49	64	61	15	189
Total CONSTRUCTION VALUE		\$33,098,582.56	\$20,643,972.39	\$23,894,042.17	\$2,685,484.80	\$80,322,081.92

ANNUAL GENERAL MEETING—2024

PALLISER REGIONAL MUNICIPAL SERVICES

Building Permits—Construction Value

CONSTRUCTION VALUE \$500,000 AND OVER

INDUSTRIAL BUILDING	FLOUR MILL & PACKAGING FACILITY	\$2,000,000.00	ACME
INSTUTIONAL BUILDING	REPLACEMENT OF SCHOOL	\$26,000,000.00	ACME
SINGLE FAMILY DWELLING	SINGLE FAMILY DWELLING	\$700,000.00	ACME
SINGLE FAMILY DWELLING	SINGLE FAMILY DWELLING	\$550,000.00	CASTOR
CHURCH	CHURCH	\$800,000.00	CORONATION
COMMERCIAL BUILDING	O&M BUILDING AND STORAGE	\$1,000,000.00	HALKIRK
SENIOR HOUSING	REMOVE AND REPLACE UNITS	\$8,000,000.00	OYEN
MULTI FAMILY DWELLING	6 PLEX	\$2,262,208.00	PAINTEARTH
SINGLE FAMILY DWELLING	SFD ON EXISTING BASEMENT	\$550,000.00	PAINTEARTH
SINGLE FAMILY DWELLING	SFD 2 STOREY ON BSMT	\$650,000.00	PAINTEARTH
SINGLE FAMILY DWELLING	SFD ON UNDEVELOPED BASEMENT	\$500,697.00	PAINTEARTH
COMMERCIAL BUILDING	KITCHEN, DINING, LAUNDRY, CHURCH	\$3,000,000.00	SA2
COMMERCIAL BUILDING	FIRE HALL - GRADER SHOP	\$850,000.00	SA2
SINGLE FAMILY DWELLING	RTM ON ICF BASEMENT	\$700,000.00	SA2
ACCESSORY BUILDING	SALT & SAND STORAGE	\$1,500,000.00	SA3
COMMUNITY CENTER	COMMUNITY HALL	\$952,560.00	SA3
SINGLE FAMILY DWELLING	SFD WITH SHOP ATTACHED	\$542,592.00	SA3
SINGLE FAMILY DWELLING	SFD ON DEVELOP BSMNT W GARAGE	\$750,000.00	SA3
MULTI FAMILY DWELLING	2 STOREY - 8 PLEX	\$3,801,600.00	STARLAND
SINGLE FAMILY DWELLING	SFD ON UNDEVELOPED BASEMENT	\$500,000.00	STARLAND
MULTI FAMILY DWELLING	SUPPORTIVE LIVING FACILITY	\$10,000,000.00	TROCHU
SINGLE FAMILY DWELLING	RENO - SMOKE & FIRE DAMAGE	\$500,000.00	TROCHU

ANNUAL GENERAL MEETING—2024

PALLISER REGIONAL MUNICIPAL SERVICES

Building Permits by Discipline

MUNICIPALITY	PERMIT STATISTICS BY DISCIPLINE 2019 TO October 31, 2024					2024 JAN - OCT Grand Total	2023 JAN - DEC Grand Total	2022 JAN - DEC Grand Total	2021 JAN - DEC Grand Total	2020 JAN - DEC Grand Total	2019 JAN - DEC Grand Total
	ELECTRICAL	GAS	PLUMBING	PRIVATE SEWAGE							
MD ACADIA	16	5	1		22	28	28	28	19	22	
ACME	13	11	8		32	13	7	13	22	11	
CARBON	5	6			11	23	14	17	4	9	
CASTOR	15	8	4		27	23	16	18	19	15	
CONSORT	6	3	1		10	27	17	11	7	25	
CORONATION	8	4	1		13	6	16	10	23	22	
DELIA	1		2		3	21	2	8	9	5	
EMPRESS	6	2			8	3	6	7	16	11	
HALKIRK	4	2			6	38	4	4	3	1	
HANNA	22	8	4		34	10	52	57	42	39	
HUSSAR	3	1	1		5	14	6	6	3	6	
LINDEN	10	2	1		13	34	17	27	11	12	
MORRIN	3	1			4	4	5	5	3	10	
MUNSON	3	2	3		8	3	5	6	11	1	
OYEN	28	10	7		45	101	69	43	74	30	
PAINTEARTH	35	18	9	5	67	134	101	63	107	69	
ROCKYFORD	5	1			6	2	7	6	7	3	
SA2	27	28	8	6	69	102	121	56	63	76	
SA3	51	32	7	2	92	154	116	81	102	73	
SA4	36	49	3	1	89	116	143	94	77	130	
STANDARD	5	2	1		8	4	11	5	7	17	
STARLAND	20	7	7	1	35	66	78	52	59	33	
TROCHU	16	10	4		30	38	27	17	23	15	
VETERAN	1	1			2	6	1	2	12	13	
YOUNGSTOWN	1	2	2		5	9	2	11	9	17	
Grand Total	340	215	74	15	644	979	871	619	713	643	

ANNUAL GENERAL MEETING—2024

PALLISER REGIONAL MUNICIPAL SERVICES

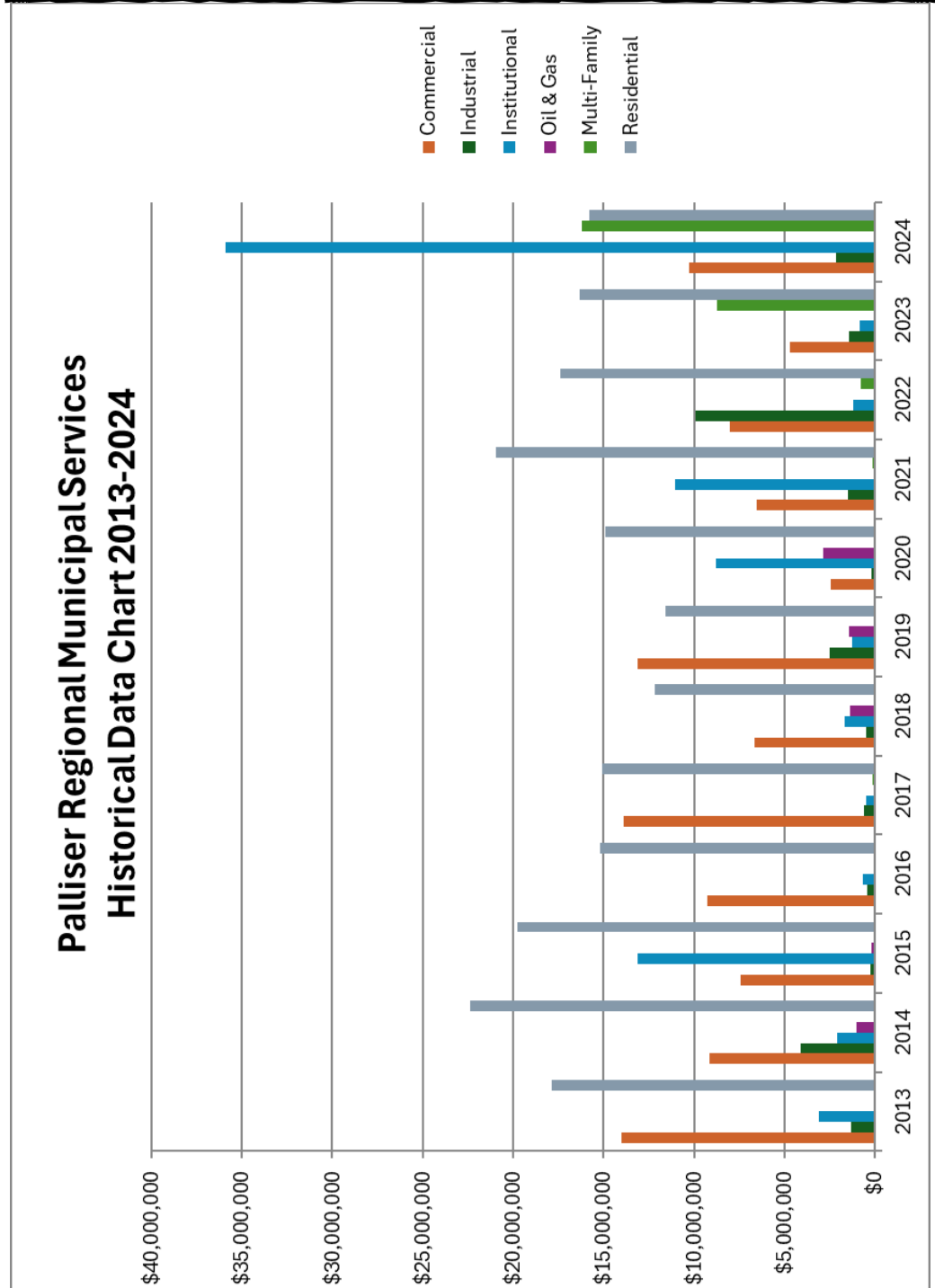
Building Permits—Historical Data

Year	Commercial	Industrial	Institutional	Oil & Gas	Multi-Family	Residential
2013	\$13,997,861	\$1,344,200	\$3,076,888			\$17,880,810
2014	\$9,124,031	\$4,126,000	\$2,069,855	\$999,298		\$22,392,970
2015	\$7,400,723	\$239,280	\$13,116,632	\$162,600		\$19,756,616
2016	\$9,253,126	\$435,000	\$656,373			\$15,183,190
2017	\$13,883,349	\$615,000	\$505,000		\$100,000	\$15,067,726
2018	\$6,625,686	\$494,893	\$1,687,510	\$1,380,365		\$12,179,624
2019	\$13,134,094	\$2,510,972	\$1,257,505	\$1,415,057		\$11,587,239
2020	\$2,436,381	\$190,957	\$8,769,443	\$2,879,860		\$14,902,668
2021	\$6,506,913	\$1,494,320	\$11,045,848		\$146,000	\$20,933,520
2022	\$8,024,968	\$9,893,433	\$1,221,000		\$805,000	\$17,371,228
2023	\$4,716,503	\$1,457,600	\$861,054		\$8,725,000	\$16,311,272
2024	\$10,259,911	\$2,160,000	\$35,884,174		\$16,215,658	\$15,802,340

includes entire year

update the stats by category to include entire year



Building Permits—Historical Data



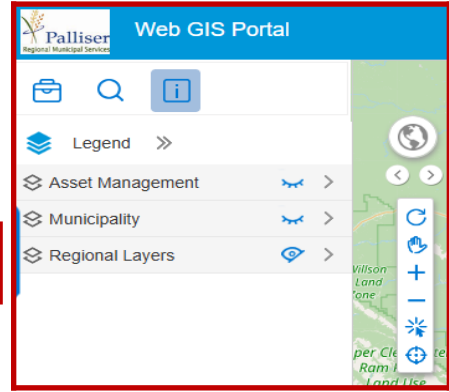
ANNUAL GENERAL MEETING—2024

PALLISER REGIONAL MUNICIPAL SERVICES

PRMS Resources

www.palliserwebmap.ca



SharePoint

<https://palliserservices.sharepoint.com/sites/Resources>

PM **PRMS Member Resources**

FOR ALL SAFETY CODE PERMIT INQUIRIES:
Please phone 1-877-854-3371 ext 208
or contact Linda by email at: permits@palliserservices.ca



<https://parkinspections.com/inspection-request/>



FOR INSPECTIONS